

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

**December 13, 2019
9:30 A.M.**

CALL TO ORDER & ROLL CALL

Peter B. McKee, President ___ Jeffrey B. Froke, Vice-President ___
Richard D. Verbanec ___ Richard B. Gebhart ___ Leo M. Laska ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on October 25, 2019.
4. Receive [Statement of Receipts and Disbursements for October 2019](#).
5. Receive [Cash Basis Budget Report for October 2019](#).
6. Approve [Check Register for October 2019](#).
7. Receive [PBCSD Comprehensive Annual Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2019](#).
8. Receive [Monterey County Treasurer's Investment Report for quarter ended September 30, 2019](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

FIRE DEPARTMENT

9. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
10. Receive report for Pebble Beach 2K/5K Zombie Race and Emergency Preparedness Fair on October 26, 2019.

MAINTENANCE, ENGINEERING & CONSTRUCTION

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Receive report on [November 6, 2019 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
14. Adopt [Resolution 19-23](#) rejecting all bids for Sewer System Televising Project.
15. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Receive reports from Directors Verbanec and McKee on CAWD Board of Directors meetings on Thursday, [October 31, 2019](#) and [November 21, 2019](#).
 - B. Assign Directors Gebhart and Froke to attend CAWD Board of Directors meetings scheduled for Thursday, December 19, 2019 and January 30, 2020 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

16. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on December 6, 2019](#).
17. Receive [report for Household Hazardous Waste Collection event held at District facilities on October 19, 2019](#).

LAW ENFORCEMENT

18. Receive report for [Del Monte Forest Property Owners Roads and Traffic Committee meeting on November 14, 2019](#).

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GENERAL GOVERNMENT

19. Receive [minutes of December 5, 2019 Safety Committee Meeting](#).
20. Receive [schedule of 2020 Conferences and Symposiums](#).
21. Approve [calendar for 2020 Board Meetings](#).
22. Adopt [Resolution No. 19-24](#) selecting President, Vice-President, Secretary, Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one-year term of office.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

23. *This time is reserved for receiving [miscellaneous](#) written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next two meetings of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, December 19, 2019 and Thursday, January 30, 2020 at 9:00 a.m.** (*Directors Gebhart and Froke representing PBCSD Board of Directors*).
 - The next regular meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, January 24, 2020 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next regular meeting of **Reclamation Management Committee** will be held on **Wednesday, February 19, 2020 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).

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- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, January 21, 2020 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 27, 2020 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

24. A closed session of the Board is planned to conduct Board's annual performance evaluation of General Manager and Legal Counsel.

ADJOURNMENT

25. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 31, 2020 at 9:30 a.m.**

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