

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**March 29, 2019  
9:30 A.M.**

**CALL TO ORDER & ROLL CALL**

Peter B. McKee, President \_\_\_ Jeffrey B. Froke, Vice-President \_\_\_\_\_  
Richard D. Verbanec \_\_\_\_\_ Richard B. Gebhart \_\_\_ Leo M. Laska \_\_\_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on February 22, 2019.
4. Receive [Statement of Receipts and Disbursements for February 2019](#).
5. Receive [Cash Basis Budget Report for February 2019](#).
6. Approve [Check Register for February 2019](#).
7. Receive reports and consider actions related to District long term capital and financial plans:
  - A. Approve annual update of [PBCSD Long-Term Capital Outlay Program](#).
  - B. Approve annual update of [PBCSD Long-Term Financial Plan](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Approve update of [Fire Defense Plan](#) and review summary of Pebble Beach fuel reduction projects.
10. Adopt [Resolution No. 19-04](#), citing meritorious services and expressing appreciation to Fire Prevention Chief, Mark Mancini, upon his transfer from San Benito Monterey CalFire Unit.

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Adopt [Resolution No. 19-05](#) awarding construction contract for 2019 Sewer Improvement Project.
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Deputy General Manager and Principal Engineer on [February 28, 2019 CAWD Board meeting](#).
  - B. Report from Director Gebhart on [March 28, 2019 CAWD Board meeting](#)
  - C. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, April 25, 2019 at 3945 Rio Rd., Carmel.

## **SOLID WASTE MANAGEMENT**

15. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on March 22, 2019](#).

## **LAW ENFORCEMENT**

16. Receive [report summarizing Pebble Beach crime statistics over the past ten years](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsl.org](http://www.pbcsl.org) 3 to 5 days before the Board meeting.*

17. Receive [report for Del Monte Forest Property Owners Roads and Traffic Committee meeting on February 28, 2019.](#)

### **GENERAL GOVERNMENT**

18. Approve [job descriptions for District Engineer, Maintenance Worker I/II and Maintenance Mechanic I/II.](#)

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

19. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, April 25, 2019 at 9:00 a.m.** (*Director Laska representing PBCSD Board of Directors*).
- The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, April 19, 2019 at 9:30 a.m.** (*Director Laska representing PBCSD*).
- The next regular meeting of the **Reclamation Management Committee** will be held on **Wednesday, May 8, 2019 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, April 16, 2019 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 23, 2019 at 4:00 p.m.** (*Director Froke representing PBCSD*).

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**CLOSED SESSION**

20. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

**ADJOURNMENT**

21. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, April 26, 2019 at 9:30 a.m.**

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