

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**Via Teleconference
April 30, 2021
9:30 A.M.**

COVID-19 Pandemic and State of California Executive Order N-29-20

In compliance with the issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/83221320026>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 832 2132 0026

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, April 29. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the “Chat” function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on February 26, 2021.
4. Receive [Statement of Receipts and Disbursements for February and March 2021](#).
5. Approve *Check Registers* for [February](#) and [March](#) 2021.
6. Receive reports and consider actions related to District long term capital and financial plans:
 - A. Approve annual update of [PBCSD Long-Term Capital Outlay Program](#).
 - B. Approve annual update of [PBCSD Long-Term Financial Plan](#).
7. Adopt [Resolution No. 21-06](#) approving *Preliminary Budget for FY 2021-22* and setting public hearing to consider Final Budget and user fees on June 25, 2021 at 9:40 a.m.

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Approve update of [Fire Defense Plan](#) and authorize [agreements for vegetative management services](#) for 2021 Pebble Beach fuel reduction projects.
10. Adopt [Resolution No. 21-07](#) approving three-year agreement with CalFire to provide fire protection and emergency medical services for fiscal years 2021-22 through 2023-24.

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MAINTENANCE, ENGINEERING & CONSTRUCTION

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status report regarding active PBCSD [capital improvement projects](#).
13. Approve change order increasing construction contract for [Phase III Undergrounding Overhead Utilities Project](#).
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Froke on [March 25, 2021 CAWD Board meeting](#).
 - B. Report from Director McKee on [April 29, 2021 CAWD Board meeting](#).
 - C. Assign Director Gebhart to attend CAWD Board of Directors meeting scheduled for Thursday, May 27, 2021.

SOLID WASTE MANAGEMENT

15. Receive report regarding Monterey Regional Waste Management District (MRWMD) Board meetings held on [March 19, 2021](#) and [April 23, 2021](#).

GENERAL GOVERNMENT

16. Approve providing life insurance benefit to employees and two [modifications to Supplemental Retirement Plan](#):
 - A. Adopt [Resolution 21-08](#) approving Amendment Three to separate employee disability insurance from Supplemental Retirement Plan.
 - B. Adopt [Resolution 21-09](#) appointing General Manager as Trustee to Supplemental Retirement and Deferred Compensation Plans.
17. Adopt [Resolution 21-10](#) approving Memorandum of Understanding with City of Pacific Grove related to annexation of Mission Linen property.
18. Receive report on [Community Advisory Board meeting held on March 3, 2021](#).
19. Receive report on [April 20, 2021 Special Districts Association of Monterey County](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

20. Receive [minutes of Safety Committee meeting held on April 12, 2021](#).

21. Review [criteria for resuming in person Board meetings](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

22. *This time is reserved for receiving [miscellaneous](#) written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, May 27, 2021 at 9:00 a.m.** (*Director Gebhart representing PBCSD Board of Directors*).
- The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, May 21, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, May 11, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 20, 2021 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 27, 2021 at 4 p.m.** (*Director Froke representing PBCSD*).

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- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, June 2, 2021**. (*Director Froke representing PBCSD*)

CLOSED SESSION

23. A closed session of Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

24. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, May 28, 2021 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcsl.org 3 to 5 days before the Board meeting.