

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcasd.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**Via Teleconference  
January 29, 2021  
9:30 A.M.**

**COVID-19 Pandemic and State of California Executive Order N-29-20**

In compliance with the issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/87040140935>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use

**Webinar ID: 870 4014 0935**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at [pbcasd@pbcasd.org](mailto:pbcasd@pbcasd.org) by 10 a.m. on Thursday, January 28. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the “Chat” function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, President \_\_\_ Leo M. Laska, Vice-President \_\_\_

Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Peter B. McKee \_\_\_

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcasd.org](http://www.pbcasd.org) 3 to 5 days before the Board meeting.*

## **APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

## **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on December 11, 2020.
4. Receive [Statements of Receipts and Disbursements](#) for November and December 2020.
5. Receive [Cash Basis Budget Report for December 2020](#).
6. Approve [Check Registers for November](#) and [December 2020](#).

## **LAW ENFORCEMENT**

7. Receive [Law Enforcement Program Status Report for quarter ending December 31, 2020](#).

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Consider adopting [Resolution No. 21-01](#) designating CALFIRE San Benito – Monterey Unit Chief Reno DiTullio, Jr. to serve ex-officio as PBCSD Fire Chief.
10. Authorize [agreement for construction services for Fire Department Kitchen Improvement Project](#).

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.

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12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Adopt [Resolution 21-02](#) approving Project Assignment No. 44 with E2 Consulting Engineers and authorize equipment purchase for Pump Stations SCADA Improvement Project.
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director Laska on [January 28, 2021 CAWD Board meeting](#).
  - B. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, February 25, 2021.

### **SOLID WASTE MANAGEMENT**

15. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on January 22, 2021](#).

### **GENERAL GOVERNMENT**

16. Receive [report on January 19, 2021 meeting of Special Districts Association of Monterey County](#).
17. Receive [minutes of December 18, 2020 District Safety Committee meeting](#).
18. Consider and approve [2021 assignments for PBCSD Board of Directors](#).

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

19. *This time is reserved for receiving [miscellaneous written and oral communications](#). The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager Report.
  - B. Questions from Directors or staff seeking clarification of matters within purview of the District.

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C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, February 25, 2021 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).
- The next meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, February 19, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, February 9, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, April 20, 2021 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 25, 2021 at 4:00 p.m.** (*Director Froke representing PBCSD*).

#### **CLOSED SESSION**

20. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

#### **ADJOURNMENT**

21. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, February 26, 2021 at 9:30 a.m.**

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