

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**Via Teleconference
September 25, 2020
9:30 A.M.**

COVID-19 Pandemic and State of California Executive Order N-29-20

In compliance with recently issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/84865071906>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use

Webinar ID: 848 6507 1906

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, September 24. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the “Chat” function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

CALL TO ORDER & ROLL CALL

Peter B. McKee, President ___ Jeffrey B. Froke, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Leo M. Laska ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on July 31, 2020.
4. Receive [Statements of Receipts and Disbursements for July and August 2020](#).
5. Receive [Cash Basis Budget Report for August 2020](#).
6. Approve [Check Registers for July](#) and [August 2020](#).
7. Receive [Monterey County Treasurer's Investment Report](#) for quarter ending June 30, 2020.

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.

MAINTENANCE, ENGINEERING & CONSTRUCTION

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active PBCSD [capital improvement projects](#).
11. Authorize purchase of [cabinetry for Fire Department Kitchen Remodel Project](#).

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12. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Verbanec on [August 27, 2020 CAWD Board meeting](#).
 - B. Report from Director Froke on [September 24, 2020 CAWD Board meeting](#).
 - C. Assign Director McKee to attend CAWD Board of Directors meeting scheduled for Thursday, October 29, 2020 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

13. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on September 18, 2020](#).

GENERAL GOVERNMENT

14. Review [topics for PBCSD Fall/Winter Newsletter](#).
15. Receive [minutes of September 15, 2020 Safety Committee Meeting](#).
16. Approve [Retirement Incentive Program for four employees](#).
17. Approve revised [Maintenance Worker I, II and Technician job descriptions and authorize recruitment for two Maintenance positions](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

18. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.

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C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, October 29, 2020 at 9:00 a.m.** (*Director McKee representing PBCSD Board of Directors*).
- The next meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, October 23, 2020 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Wednesday, November 18, 2020 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, October 20, 2020 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, November 19, 2020 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

19. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

20. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, October 30, 2020 at 9:30 a.m.**

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