

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**Via Teleconference  
June 26, 2020  
9:30 A.M.**

**COVID-19 Pandemic and State of California Executive Order N-29-20**

In compliance with recently issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link:

<https://us02web.zoom.us/j/84334991097>

or copy/paste the link into your browser. If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use **Webinar ID: 843 3499 1097**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on Thursday, June 25. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the "Chat" function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

**CALL TO ORDER & ROLL CALL**

Peter B. McKee, President \_\_\_ Jeffrey B. Froke, Vice-President \_\_\_

Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Leo M. Laska \_\_\_

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## **APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

## **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on May 29, 2020.
4. Receive [Statement of Receipts and Disbursements for May 2020](#).
5. Approve [Check Register for May 2020](#).

## **TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:**

### **FY 2020-21 PBCSD FINAL BUDGET AND SERVICE FEES**

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and [Final Budget for Fiscal Year 2020-21](#) (7/1/20 through 6/30/21).
  - A. Adopt *Resolution No. 20-11* approving FY 2020-21 service charges and special tax for:
    - **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 7.3% for basic residential from \$25.68 per month to \$27.56 per month.
    - **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9% for residential from \$22.48 per month to \$24.50 per month.
    - **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.
  - B. Adopt *Resolution No. 20-12* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.
  - C. Adopt *Resolution No. 20-13* approving Final Budget for FY 2020-21.

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- D. Adopt *Resolution No. 20-14* approving positions, classifications and pay schedule for FY 2020-21.
- E. Adopt *Resolution No. 20-15* adopting the Appropriation Limit for FY 2020-21.
- F. Adopt *Resolution No. 20-16* approving sewer connection fee for FY 2020-21.

**END OF TIMED BUSINESS**

**FIRE DEPARTMENT**

- 7. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.

**MAINTENANCE, ENGINEERING & CONSTRUCTION**

- 8. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
- 9. Receive status report regarding active PBCSD [capital improvement projects](#).
- 10. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Receive report from Director Gebhart on [CAWD Board of Directors meeting on Thursday, June 25, 2020](#).
  - B. Assign Director Laska to attend CAWD Board of Directors meetings scheduled for Thursday, July 30, 2020 at 3945 Rio Rd., Carmel.

**SOLID WASTE MANAGEMENT**

- 11. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meetings held on June 19, 2020](#).

**GENERAL GOVERNMENT**

- 12. Authorize [update of District Database Information Systems](#).
- 13. Authorize General Manager to Cast [Ballot to Elect a representative to California Special District Board of Directors for Coastal Network, Seat C](#).
- 14. Approve [Memorandum of Understanding with the City of Pacific Grove related to city annexation of property located at 801 Sunset Drive](#).

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## MISCELLANEOUS INFORMATION AND COMMUNICATIONS

15. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, July 30, 2020 at 9:00 a.m.** (*Director Laska representing PBCSD Board of Directors*).
  - The next meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, July 24, 2020 at 9:00 a.m.** (*Director Laska representing PBCSD*).
  - The next meeting of **Reclamation Management Committee** will be held on **Wednesday, November 18, 2020 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
  - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 21, 2020 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
  - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 27, 2020 at 4:00 p.m.** (*Director Froke representing PBCSD*).

## CLOSED SESSION

16. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.
17. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 31, 2020 at 9:30 a.m.**

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