

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Regular Meeting of July 26, 2024**

MINUTES

CALL TO ORDER

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the PBCSD board room on July 26, 2024. President Leo M. Laska called the meeting to order at 9:30 a.m.

ROLL CALL

Directors Present: Leo M. Laska – President, Richard B. Gebhart – Vice President, Jeffrey B. Froke, Peter B. McKee, and Richard D. Verbanec

Directors Absent: None

Others Present:

Nick Becker, General Manager

Chris Simmons, Associate Engineer

Rob Wellington, Legal Counsel

Marianna Pimentel, Chief Financial Officer (CFO)

Yuriana Nuñez, Administrative Coordinator

Nijesh Sthapit, Accountant*

Alayna Paxton, Environmental Compliance Coordinator

Nic Faro, Maintenance Manager

George Nunez, Unit Chief, CAL FIRE San Benito-Monterey Unit (CAL FIRE)

Frank Espinoza, Fire Prevention and Planning Chief, CAL FIRE

Tom Bolyard, Battalion Chief, CAL FIRE

Josh Silveira, Battalion Chief, CAL FIRE

Daniel Fry, Battalion Chief, CAL FIRE

Greg Leonard, Fire Prevention and Planning Captain, CAL FIRE

Curtis Rhodes, Fire Prevention and Planning Captain, CAL FIRE

John Trenner, Fire Prevention and Planning, CAL FIRE

Cheryl Burrell, Planning and Real Estate Division, Pebble Beach Company (PBCo)

Peter Brown, Director of Security, PBCo

Laura Silva, Security, PBCo

Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)*

Suzanne Cole, Board Director, CAWD

Vinod Badani, E2 Consulting Engineers

Jerry Verhasselt, Pebble Beach Resident

Hampton Stewart, Pebble Beach Resident

Mary Housel, Pebble Beach resident*

Andres Rosas, Commander, Coastal Station Monterey County Sheriff's Office

Laura Paxton, Board Clerk

**Signifies virtual attendance*

APPEARANCES, ORDER OF BUSINESS, & ANNOUNCEMENTS

There were no appearances or announcements. Agenda Item seven: *Law Enforcement* was moved after Agenda Item three: *Minutes*.

MINUTES AND FINANCIAL MATTERS

MOTION 24-07-01

Moved by Director Gebhart, seconded by Director Verbanec, and unanimously carried 5-0 to approve, as presented, the *Minutes* of the Regular Board meeting held June 28, 2024.

LAW ENFORCEMENT

Law Enforcement Program Status Report

The Board received and reviewed the Law Enforcement Program Status Report for the quarter ending June 30, 2024. Sgt. Pia was unable to attend; there were no questions on the report.

Andres Rosas, Commander for Monterey County Sheriff's Office provided a report of Pebble Beach burglary, theft, and vandalism statistics year to date through June of 2024, and a comparison of years 2020 through 2024. A Pebble Beach resident fell victim to a telephone scam. On July 12th the perpetrator attempted a second time to defraud the resident of money by arranging to come to their home. The Sheriff's Office was contacted and deputies were positioned, culminating in a felony arrest.

Peter Brown, PBCo Director of Security reported on the extensive preparations for this year's Car Week beginning August 12th and ending on August 18th with the Concours d'Elegance here in Pebble Beach.

Statement of Receipts and Disbursements

The Board received and reviewed the *Statement of Receipts and Disbursements* for June 30, 2024, the end of the fiscal year, and CFO Pimentel presented.

Cash Basis Budget Report

The Board received and reviewed the June 2024 report and CFO Pimentel presented.

Check Register

MOTION 24-07-02

Moved by Director Verbanec, seconded by Director Gebhart, and unanimously carried 5-0 to approve the *Check Register* for June 2024.

FIRE DEPARTMENT

Fire Chief's Monthly Report

The Board received and reviewed the *Monthly Fire Department Activity Report for June 22 – July 19, 2024*. Chief Bolyard reported on operations and introduced new Battalion Chief, Daniel Fry. Chief Espinoza reported on fire prevention efforts. Chief Nunez reported on regional CAL FIRE efforts noting there are 13 fires working throughout the state, none have occurred in Pebble Beach. Chief Silveira reported on the use of drones at large wildland fires—tethered to power supplies, the drones provide overhead lighting that allows firefighters to work at night instead of during the 120-degree daytime.

2024 District Open House and Public Safety Day

The Board received and reviewed and Chief Espinoza presented the *Summary Report* and slides of the event held June 29th with an estimated 1,000 in attendance. Mr. Becker thanked PBCSD and CAL FIRE staff and Captain Ascarie for planning and managing the successful event. Next year's event may be held earlier in June prior to the onset of anticipated fire season.

MAINTENANCE, ENGINEERING AND CONSTRUCTION

Wastewater Collection, Treatment and Disposal System

The Board received and reviewed the *Engineer's Report of Utilities Operations and Maintenance for June 20 - July 17, 2024*. Associate Engineer Simmons presented slides. The reservoir was at 63% capacity. All alternative source water facilities are operating. Engineer Simmons presented a schematic of a grease interceptor used for source control of fats, oil, and grease (FOG) and a map of thirteen locations that are monitored by maintenance staff. CAWD Director Suzanne Cole expressed concern of oil-based cosmetics disposed by spas in the CAWD service area that may not be intercepted; Engineer Simmons noted all grease interceptors are inspected monthly and, as a security measure, are cleaned prior to large Pebble Beach hosted special events and that no notable FOG issues have been observed at The Spa located at Casa Palmero.

PBCSD Capital Improvement Projects

The Board received and reviewed the *Engineer's Report*. Engineer Simmons reported that PBCSD has received the PG&E Work Performance Agreement for Phase IV design and will meet to review with PG&E in early August. The Hwy 68 Pump Station (P4) Rehabilitation Project was added to the capital schedule with the intent of completing related engineering design before the end of the fiscal year.

CAWD Board Meeting

The Board received and reviewed the Agenda Information for the CAWD board meeting attended by Director Verbanec on July 25, 2024. Mr. Rick Warren presented his concept of a children's pitch and putt golf course at Rio Park as a

component of the Bridge to Everywhere Project however the park is within City of Carmel, not CAWD, jurisdiction.

SOLID WASTE MANAGEMENT

ReGen Monterey Board Meeting

The Board received and reviewed the *Agenda Information* for the ReGen Monterey Authority and Regular Board meetings held July 19, 2024, attended by Director McKee. A 5-year union contract for support and operations units was approved. A white paper on ReGen operations, two years in development, was completed and approved. A scale house remodel was approved after redesigning and reducing the cost from \$1.2 million to \$450,000. General Manager compensation was negotiated and approved in closed session. No August board meeting will be held.

GENERAL GOVERNMENT

Special Districts Association of Monterey County

The Board received and reviewed the *General Manager Report* on the meeting held July 16, 2024, attended by Director Froke, Director Verbanec, and General Manager Becker and all gave highlights. At the meeting, General Manager Becker was lauded for his appointment as the new PBCSD General Manager.

Declare District Property Surplus for Disposal

MOTION 24-07-03

Moved by Director Verbanec, seconded by Director McKee, and unanimously carried 5-0 to adopt *Resolution 24-25* declaring surplus and authorizing disposal of certain District property.

Monterey County Collection Services Contract

The Board received and reviewed *Resolution 24-26* and the *Agreement for Collection of Special Taxes, Fees, and Assessments*. The agreement and resolution formalize County collection services for PBCSD that have long been in place.

MOTION 24-07-04

Moved by Director Froke, seconded by Director McKee, and unanimously carried 5-0 to: adopt *Resolution No. 24-26* authorizing agreement with Monterey County for collection of special taxes, fees, and assessment; and approve the *Agreement*.

PBCSD Safety Committee Meeting

The Board received and reviewed the *Minutes* of the meeting held June 11, 2024, led by District Safety Officer Chris Simmons; he and Maintenance Manager Faro gave highlights

Citing Meritorious Service and Expressing Appreciation to Mike Niccum
Honorary Resolution acknowledging Mike Niccum and all his contributions was presented to the Board. General Manager Becker thanked Administrative Coordinator Nuñez for her extensive efforts in formatting the citation for a more honorary presentation than standard resolution format.

MOTION 24-07-05

Moved by Director Verbanec, seconded by Director Gebhart, and unanimously carried 5-0 to adopt *Resolution No. 24-27* citing meritorious service and expressing appreciation to Michael A. Niccum upon his retirement from the Pebble Beach Community Services District after 30 years of service.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

Oral reports from General Manager

General Manager Becker reminded that November election candidate statements are due by August 9th for Directors Laska, Gebhart, and Verbanec whose terms end December 31, 2024. No August board meeting will be held. A draft of the revisions to the CAWD/PBCSD Agreement for Use of Facilities is anticipated to be presented at the September PBCSD board meeting. An updated PBCSD organizational chart was provided, as was a letter of congratulations from the CAWD board, a resolution of recognition from the Monterey County Board of Supervisors, and a CSDA eNews article, all congratulating Mike Niccum on his retirement.

CLOSED SESSION

There was no closed session held.

ADJOURNMENT

MOTION 24-07-06

M/S/C (unanimous) to adjourn at 11:18 a.m. to a regular Board meeting to be held on Friday, September 27, 2024, at 9:30 a.m., in person and virtually.



Nicholas R. Becker, Board Secretary Pro Tem