



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

**3101 Forest Lake Road, Pebble Beach, CA 93953**

**(831) 373-1274**

[www.pbcسد.org](http://www.pbcسد.org)

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**PUBLIC MEETING NOTICE & AGENDA**

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**January 24, 2025**

**9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/83550368863>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 835 5036 8863**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit comments in writing to our office or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on the day before the Board meeting. All submitted written comments will be provided to the Board and you may also comment during the meeting.

**CALL TO ORDER & ROLL CALL**

Richard D. Verbanec, President \_\_\_\_ Peter B. McKee, Vice President \_\_\_\_

Jeffrey B. Froke \_\_\_\_ Leo M. Laska \_\_\_\_ Richard B. Gebhart \_\_\_\_

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## **APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

## **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on December 13, 2024.
4. Receive [Statement of Receipts and Disbursements for November & December 2024](#).
5. Receive [Cash Basis Budget Report for December 2024](#).
6. Approve *Check Register* for [November](#) & [December](#) 2024.

## **LAW ENFORCEMENT**

7. Receive [Law Enforcement Program Report for quarter ending December 31, 2024](#).

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report](#) on Operations, Training, and Fire Prevention.

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active PBCSD [capital improvement projects](#).
11. Adopt [Resolution 25-01](#) rejecting all bids for the Facilities Improvement Project and direct staff to re-bid the project with a reduced scope of work.
12. Adopt [Resolution 25-02](#) authorizing material procurement for new crane truck.

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13. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Receive report from Director Verbanec on [CAWD Board of Directors meeting held on Thursday, December 19, 2024](#).
  - B. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, January 30, 2025.

### **GENERAL GOVERNMENT**

14. Receive report from Director Laska on [Community Advisory Board meeting held on Wednesday, December 11, 2024](#).
15. Approve [2025 assignments for PBCSD Board of Directors](#).
16. Consider [adjustment in compensation furnished to the General Manager](#).
17. Receive report on [recruitment of new Legal Counsel](#).
18. Adopt [Resolution 25-03](#) citing meritorious service and expressing appreciation to Laura Paxton for 24 years of distinguished service as Board Clerk for the Pebble Beach Community Services District.
19. Adopt [Resolution 25-04](#) citing meritorious service and expressing appreciation to Rob Wellington for 35 years of distinguished service as District Legal Counsel for the Pebble Beach Community Services District.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

20. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. [General Manager Report](#).
  - B. [Questions from Directors or staff seeking clarification of matters within purview of the District](#).

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C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next two meetings of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, January 30, 2025, & February 27, 2025 at 9:00 a.m.** (*Director Laska and Director Froke representing PBCSD, respectively*).
- The next meeting of the Board of Directors of **ReGen Monterey** will be held on **Friday, February 21, 2025, at 9:00 a.m.** (*Vice President McKee representing PBCSD*).
- The next meeting of the **Reclamation Management Committee** will be held on **Tuesday, February 11, 2025, at 9:30 a.m.** (*President Verbanec and Vice President McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, April 15, 2025, at 6:00 p.m.** (*President Verbanec and Director Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads & Traffic Committee** will be held on **Thursday, February 27, 2025, at 3:30 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **April 2, 2025 at 3:00pm** (*President Verbanec representing PBCSD*).

### **CLOSED SESSION**

21. A closed session of the Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to the California Government Code.

### **ADJOURNMENT**

22. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, February 28, 2025, at 9:30 a.m.**

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