

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**June 30, 2023
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/86473588901>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 864 7358 8901

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, June 29. All submitted written comments will be provided to the Board and you may also comment during the meeting.

CALL TO ORDER & ROLL CALL

Leo M. Laska, President ____ Richard B. Gebhart, Vice President ____

Richard D. Verbanec ____ Jeffrey B. Froke ____ Peter B. McKee ____

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. ***Appearances:*** Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on May 26, 2023.
4. Receive [Statement of Receipts and Disbursements for May 2023](#).
5. Approve [Check Register for May 2023](#).

TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:

FY 2023-24 PBCSD FINAL BUDGET AND SERVICE FEES

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and [Final Budget for Fiscal Year 2023-24](#) (7/1/23 through 6/30/24).
 - A. Adopt *Resolution No. 23-11* approving Fiscal Year (FY) 2023-24 service charges and special tax for:
 - **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 4.8% for basic residential from \$30.92 per month to \$32.40 per month.
 - **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9.0% for residential from \$29.10 per month to \$31.72 per month.
 - **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.
 - B. Adopt *Resolution No. 23-12* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.
 - C. Adopt *Resolution No. 23-13* approving Final Budget for FY 2023-24.
 - D. Adopt *Resolution No. 23-14* approving positions, classifications and pay schedule for FY 2023-24.
 - E. Adopt *Resolution No. 23-15* adopting the Appropriation Limit for FY 2023-24.
 - F. Adopt *Resolution No. 23-16* approving Sewer Connection Fee for FY 2023-24.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

FIRE DEPARTMENT

7. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
8. Receive presentation on [PulsePoint Respond mobile app](#) that alerts CPR-trained individuals about nearby cardiac arrest events.
9. Adopt [Resolution No. 23-17](#) approving vehicle use agreement between Monterey Peninsula Airport District and PBCSD.

MAINTENANCE, ENGINEERING & CONSTRUCTION

10. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active [PBCSD capital improvement projects](#).
12. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Gebhart on [June 29, 2023 CAWD Board meeting](#).
 - B. Assign Director McKee to attend CAWD Board of Directors meeting scheduled for Thursday, July 27, 2023.

SOLID WASTE MANAGEMENT

13. Receive [report regarding ReGen Monterey \(Monterey Regional Waste Management District\) Board meeting held on June 23, 2023](#).

GENERAL GOVERNMENT

14. Review [minutes for June 12, 2023 meeting of District Safety Committee](#).
15. Approve [job description for Chief Financial Officer](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held **on Thursday, July 27, 2023 at 9:00 a.m.** (*Director McKee representing PBCSD Board of Directors*).
 - The next meeting of Board of Directors of **ReGen Monterey** on **Friday, July 21, 2023 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 7, 2023 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 18, 2023 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 24, 2023 at 4 p.m.** (*Director Froke representing PBCSD*).
 - The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, August 2, 2023.** (*Director Laska representing PBCSD*)

CLOSED SESSION

17. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

18. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 28, 2023 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.