

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org**

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**PUBLIC MEETING NOTICE & AGENDA**

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**December 8, 2023  
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/81878063705>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 818 7806 3705**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on Thursday, December 7. All submitted written comments will be provided to the Board and you may also comment during the meeting.

**CALL TO ORDER & ROLL CALL**

Leo M. Laska, President \_\_\_\_ Richard B. Gebhart, Vice President \_\_\_\_

Richard D. Verbanec \_\_\_\_ Jeffrey B. Froke \_\_\_\_ Peter B. McKee \_\_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

### **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on October 27, 2023.
4. Receive [Statement of Receipts and Disbursements for October 2023](#).
5. Receive [Cash Basis Budget Report for October 2023](#).
6. Approve [Check Register for October 2023](#).
7. Receive [PBCSD Annual Comprehensive Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2023](#).
8. Receive [Monterey County Treasurer's Investment Report for quarter ending September 30, 2023](#).

### **FIRE DEPARTMENT**

9. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
10. Receive [report for Pebble Beach 2K/5K Zombie Race and Emergency Preparedness Fair](#) on October 28, 2023.

### **MAINTENANCE, ENGINEERING & CONSTRUCTION**

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Receive [minutes of November 7, 2023 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
14. Adopt [Resolution 23-23](#) approving purchase of televising camera equipment and vehicle.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

15. Adopt [Resolution 23-24](#) approving purchase of new line cleaning truck.
16. Adopt [Resolution 23-25](#) approving construction contract for Recycled Water Pipeline Cathodic Protection System Improvement Project.
17. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Assign Director Gebhart to attend CAWD Board of Directors meeting scheduled for Tuesday, December 12, 2023.
  - B. Assign Director McKee to attend CAWD Board of Directors meeting scheduled for Thursday, January 25, 2024.

### **SOLID WASTE MANAGEMENT**

18. Receive report regarding [ReGen Monterey \(Monterey Regional Waste Management District\) Board meeting held on November 17, 2023](#).
19. Adopt [Resolution 23-26](#) appointing PBCSD Representative to serve on Board of Directors of Monterey Regional Waste Management Authority.

### **GENERAL GOVERNMENT**

20. Receive report on November 17, 2023 meeting of [Del Monte Forest Property Owners Roads and Traffic Committee](#).
21. Approve [calendar for 2024 Board Meetings](#).
22. Adopt [Resolution 23-27](#) selecting President, Vice-President, Secretary and Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one year term of office.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

23. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

- A. [General Manager Report](#).

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B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next two meetings of Board of Directors of **Carmel Area Wastewater District** will be held on **Tuesday, December 12, 2023 and Thursday January 25, 2024 at 9:00 a.m.** (*Directors Gebhart and McKee representing PBCSD Board of Directors*).
- The next meeting of Board of Directors of **ReGen Monterey** will be held on **Friday, January 19, 2024 at 9:00 a.m.** (*Director McKee representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, February 13, 2023 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, January 16, 2024 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 22, 2024 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, December 13, 2023.** (*Director Laska representing PBCSD*)

#### **CLOSED SESSION**

24. A closed session of Board is planned to conduct annual performance evaluation of General Manager and Legal Counsel.

#### **ADJOURNMENT**

25. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 26, 2024, at 9:30 a.m.**

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