

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcsd.org**

PUBLIC MEETING NOTICE & AGENDA

**March 31, 2023
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/82635383969>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 826 3538 3969

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcsd@pbcsd.org by 10 a.m. on Thursday, March 30. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Leo M. Laska, President ___ Richard B. Gebhart, Vice President ___

Richard D. Verbanec ___ Jeffrey B. Froke ___ Peter B. McKee ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on February 24, 2023.
4. Receive [Statement of Receipts and Disbursements for February 2023](#).
5. Receive [Cash Basis Budget Report for February 2023](#).
6. Approve [Check Register for February 2023](#).
7. Receive reports and consider actions related to District long term capital and financial plans:
 - A. Approve annual update of [PBCSD Long-Term Capital Outlay Program](#).
 - B. Approve annual update of [PBCSD Long-Term Financial Plan](#).

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Review [summary of 2023 Pebble Beach fuel reduction projects](#).

MAINTENANCE, ENGINEERING & CONSTRUCTION

10. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active [PBCSD capital improvement projects](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

12. Approve [Change Order to include additional sewer lines in the Sewer Line Replacement Project](#).
13. Authorize [time and materials contract for interior and exterior painting of administration offices, maintenance shop and fire station](#).
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Laska on [March 30, 2023 CAWD Board meeting](#).
 - B. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, April 27, 2023.

SOLID WASTE MANAGEMENT

15. Receive [report regarding ReGen Monterey \(Monterey Regional Waste Management District\) Board meetings held on March 24, 2023](#).

GENERAL GOVERNMENT

16. Receive [report on Community Advisory Board meeting held on March 1, 2023](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

17. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held **on Thursday, April 27, 2023 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- The next meeting of Board of Directors of **ReGen Monterey** on **Friday, April 21, 2023 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, May 9, 2023 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, April 18, 2023 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 25, 2023 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, August 2, 2023.** (*Director Laska representing PBCSD*)

CLOSED SESSION

18. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

19. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, April 28, 2023 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.