

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**April 29, 2022
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

All attendees will be required to provide proof of vaccination or negative test within 72 hours or wear a mask at in-person meeting.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/84116422143>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 841 1642 2143

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, April 28. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*
3. [Recognize Kelvin Ellison for receiving statewide Collection System Person of the Year Award from California Water Environment Association.](#)

MINUTES & FINANCIAL MATTERS

4. Approve [Minutes](#) of Regular Board meeting held on March 25, 2022.
5. Receive [Statement of Receipts and Disbursements for March 2022.](#)
6. Approve [Check Register for March 2022.](#)
7. Adopt [Resolution No. 22-07](#) approving *Preliminary Budget for FY 2022-23* and setting public hearing to consider Final Budget and user fees on June 24, 2022 at 9:40 a.m.
8. Adopt [Resolution No. 22-08](#) approving agreement for financial auditing services.

LAW ENFORCEMENT

9. Receive [Law Enforcement Program Status Report for quarter ending March 31, 2022.](#)

FIRE DEPARTMENT

10. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.

MAINTENANCE, ENGINEERING & CONSTRUCTION

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcisd.org 3 to 5 days before the Board meeting.

12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Receive Carmel Area Wastewater District (CAWD) reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Receive report from Director Laska on [CAWD Board of Directors meeting on Thursday, March 31, 2022](#).
 - B. Receive report from Director Froke on [CAWD Board of Directors meeting on Thursday, April 28, 2022](#).
 - C. Assign Director Verbanec to attend CAWD Board of Directors meeting on Thursday, May 26, 2022.

SOLID WASTE MANAGEMENT

14. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on April 22, 2022](#).

GENERAL GOVERNMENT

15. Adopt [Resolution 22-09](#) calling for PBCSD election on November 8, 2022.
16. Receive report on [Special Districts Association of Monterey County meeting held on April 19, 2022](#).
17. Provide Direction for [election of one Independent Special District Alternate Member to serve four year term on Local Agency Formation Commission of Monterey County \(LAFCO\)](#).
18. Approve [job description for Deputy General Manager position](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

19. *This time is reserved for receiving [miscellaneous written](#) and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, May 26, 2022 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).
- The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, May 20, 2022 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, May 10, 2022 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 19, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 26, 2022 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, June 1, 2022.** (*Director Froke representing PBCSD*)

CLOSED SESSION

20. A closed session of Board is planned to review a personnel matter related to appointment of Deputy General Manager position.

ADJOURNMENT

21. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, May 27, 2022 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.