

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org**

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**PUBLIC MEETING NOTICE & AGENDA**

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**July 29, 2022  
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

**All attendees will be required to provide proof of vaccination or negative test within 72 hours or wear a mask at in-person meeting.**

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/84037664458>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 840 3766 4458**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on Thursday, July 28. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, President \_\_\_ Leo M. Laska, Vice-President \_\_\_

Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Peter B. McKee \_\_\_

## **APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

## **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on June 24, 2022.
4. Receive [Statement of Receipts and Disbursements for June 2022](#).
5. Receive [Cash Basis Budget Report for June 2022](#).
6. Approve [Check Register for June 2022](#).

## **LAW ENFORCEMENT**

7. Receive [Law Enforcement Program Status Report for quarter ending June 30, 2022](#).

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
9. Consider adopting [Resolution 22-18](#) designating CalFire San Benito-Monterey Unit Chief George Nunez to serve ex-officio as PBCSD Fire Chief.
10. Authorize purchase of following equipment.
  - A. [Portable Radios](#)
  - B. [Water Rescue Craft](#)
  - C. [Rescue Utility All-Terrain Vehicle](#)

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcasd.org](http://www.pbcasd.org) 3 to 5 days before the Board meeting.*

12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Approve budget for [paving Forest Lake Road related to Phase III Undergrounding Overhead Utilities Project](#).
14. Approve [budget to raise manhole lids located within Highway 68 right-of-way](#).
15. Approve [architectural services agreement for office renovation project](#).
16. Receive Carmel Area Wastewater District (CAWD) reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Receive report from Director Froke on [CAWD Board of Directors meeting on Thursday, June 30, 2022](#).
  - B. Receive report from Director McKee on [CAWD Board of Directors meeting on Thursday, July 28, 2022](#).
  - C. Assign Director Gebhart to attend CAWD Board of Directors meeting on Thursday, August 25, 2022
  - D. Assign Director Laska to attend CAWD Board of Directors meeting on Thursday, September 29, 2022

### **SOLID WASTE MANAGEMENT**

17. Receive [report regarding ReGen Monterey \(Monterey Regional Waste Management District\) Board meeting held on July 22, 2022](#).

### **GENERAL GOVERNMENT**

18. Receive [report on Special Districts Association of Monterey County meeting held on July 19, 2022](#).
19. Adopt [Resolution 22-19](#) declaring certain District property surplus and authorizing its disposal.
20. Adopt [Resolution 22-20](#) restating the District Supplemental Retirement Program.
21. Consider cancelling August 26<sup>th</sup> PBCSD Board meeting.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

22. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next two meetings of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, August 25, 2022 and September 29, 2022 at 9:00 a.m.** (*Directors Gebhart and Laska representing PBCSD Board of Directors*).
  - The next meetings of Board of Directors of **ReGen Monterey** will be held on **Friday, August 19, 2022 and September 23, 2022 at 9:00 a.m.** (*Director Laska representing PBCSD*).
  - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 15, 2022 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
  - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, October 18, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
  - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 25, 2022 at 4 p.m.** (*Director Froke representing PBCSD*).
  - The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, September 7, 2022.** (*Director Froke representing PBCSD*)

#### CLOSED SESSION

23. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

#### ADJOURNMENT

24. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, September 30, 2022 at 9:30 a.m.**

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsd.org](http://www.pbcsd.org) 3 to 5 days before the Board meeting.*