

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org**

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**PUBLIC MEETING NOTICE & AGENDA**

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**March 25, 2022  
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

**All attendees will be required to provide proof of vaccination or negative test within 72 hours or wear a mask at in-person meeting.**

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/85295560195>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 852 9556 0195**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on Thursday, March 24. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, President \_\_\_ Leo M. Laska, Vice-President \_\_\_

Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Peter B. McKee \_\_\_

## **APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

## **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on February 25, 2022.
4. Receive [Statement of Receipts and Disbursements for February 2022](#).
5. Receive [Cash Basis Budget Report for February 2022](#).
6. Approve [Check Register for February 2022](#).
7. Receive reports and consider actions related to District long term capital and financial plans:
  - A. Approve annual update of PBCSD [Long-Term Capital Outlay Program](#).
  - B. Approve annual update of PBCSD [Long-Term Financial Plan](#).

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
9. Review [summary of 2022 Pebble Beach fuel reduction projects](#).
10. Authorize [agreements for 2022 Pebble Beach fuel reduction projects](#).
11. Approve [budget for preparation of Site Specific Resource Management Plans for open space areas contained in Pebble Beach Fire Defense Plan](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcasd.org](http://www.pbcasd.org) 3 to 5 days before the Board meeting.*

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

12. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
13. Receive status report regarding active [PBCSD capital improvement projects](#).
14. Receive Carmel Area Wastewater District (CAWD) reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Assign Director Froke to attend CAWD Board of Directors meeting scheduled for Thursday, March 31, 2022.
  - B. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, April 28, 2022.

## **SOLID WASTE MANAGEMENT**

15. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on March 18, 2022](#).
16. Adopt [Resolution 22-06](#) approving Memorandum of Understanding between Monterey Regional Waste Management District and its member agencies regarding compliance with California Senate Bill 1383.

## **GENERAL GOVERNMENT**

17. Receive report on [Community Advisory Board meeting held on March 2, 2022](#).
18. Provide Direction for [election of one Independent Special District Regular Member to serve four year term on Local Agency Formation Commission of Monterey County \(LAFCO\)](#).

## **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

19. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager Report.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next two meetings of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, March 31, 2022 and April 28, 2022 at 9:00 a.m.** (*Directors Froke and Laska representing PBCSD Board of Directors*).
  - The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, April 22, 2022 at 9:00 a.m.** (*Director Laska representing PBCSD*).
  - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, May 10, 2022 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
  - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, April 19, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
  - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 26, 2022 at 4 p.m.** (*Director Froke representing PBCSD*).
  - The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, June 1, 2022.** (*Director Froke representing PBCSD*)

#### CLOSED SESSION

20. A closed session of Board is planned to review a personnel matter related to appointment of Deputy General Manager position.

#### ADJOURNMENT

21. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, April 29, 2022 at 9:30 a.m.**

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