

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**June 28, 2024
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/81055886001>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 810 5588 6001

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcسد@pbcسد.org by 10 a.m. on the day before the Board meeting. All submitted written comments will be provided to the Board and you may also comment during the meeting.

CALL TO ORDER & ROLL CALL

Leo M. Laska, President ____ Richard B. Gebhart, Vice President ____

Richard D. Verbanec ____ Jeffrey B. Froke ____ Peter B. McKee ____

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on May 31, 2024.
4. Receive [Statement of Receipts and Disbursements for May 2024](#).
5. Approve [Check Register for May 2024](#).

TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:

FY 2024-25 PBCSD FINAL BUDGET AND SERVICE FEES

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and [Final Budget for Fiscal Year 2024-25 \(7/1/24 through 6/30/25\)](#).
 - A. Adopt *Resolution No. 24-17* approving Fiscal Year (FY) 2024-25 service charges and special tax for:
 - **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 3.0% for basic residential from \$32.40 per month to \$33.36 per month.
 - **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9.0% for residential from \$31.72 per month to \$34.58 per month.
 - **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.
 - B. Adopt *Resolution No. 24-18* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.
 - C. Adopt *Resolution No. 24-19* approving Final Budget for FY 2024-25.
 - D. Adopt *Resolution No. 24-20* approving positions, classifications and pay schedule for FY 2024-25.
 - E. Adopt *Resolution No. 24-21* adopting the Appropriation Limit for FY 2024-25.
 - F. Adopt *Resolution No. 24-22* approving Sewer Connection Fee for FY 2024-25.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

FIRE DEPARTMENT

7. Receive [Fire Chief's monthly report](#) of Fire Department operations, training, and fire prevention.

MAINTENANCE, ENGINEERING & CONSTRUCTION

8. Receive update on the status of review of Agreement for Use of Wastewater Treatment Facilities between CAWD and PBCSD.
9. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director McKee on [June 27, 2024 CAWD Board meeting](#).
 - B. Assign Director Laska to attend CAWD Board of Directors meeting on Thursday July 25, 2024.
10. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active [PBCSD capital improvement projects](#).

SOLID WASTE MANAGEMENT

12. Receive [report regarding ReGen Monterey \(Monterey Regional Waste Management District\) Board meeting held on June 21, 2024](#).

GENERAL GOVERNMENT

13. Receive [report on May 29, 2024 Del Monte Forest Property Owners Road and Traffic Committee](#).
14. Adopt [Resolution 24-23](#) adopting revised District Administrative Code.
15. Adopt [Resolution 24-24](#) appointing Nicholas R. Becker to the position of PBCSD General Manager, effective July 1, 2024 upon terms and conditions specified in Agreement for Employment of General Manager.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving [miscellaneous written and oral communications](#). The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday July 25, 2024 at 9:00 a.m.** (*Director Laska representing PBCSD Board of Directors*).
 - The next meeting of Board of Directors of **ReGen Monterey** will be held on **Friday, July 19, 2024 at 9:00 a.m.** (*Director McKee representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 12, 2024 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 16, 2024 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be on **Thursday, August 22, 2024.** (*Director Froke representing PBCSD*).
 - The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, August 7, 2024.** (*Director Laska representing PBCSD*)

CLOSED SESSION

17. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

18. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 26, 2024, at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcSD.org 3 to 5 days before the Board meeting.