

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Regular Meeting of May 27, 2022**

MINUTES

CALL TO ORDER

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the PBCSD board room on May 27, 2022. Board President Jeffrey B. Froke called the meeting to order at 9:30 a.m.

ROLL CALL

Present: Jeffrey B. Froke – President, Leo M. Laska – Vice President, Richard B. Gebhart, Richard D. Verbanec, and Peter B. McKee

Directors Absent: None

Others Present:

Mike Niccum, General Manager

Rob Wellington, Legal Counsel*

Nick Becker, District Engineer

Marianna Pimentel, Finance Director

Yuriana Nuñez, Administrative Coordinator

Nijesh Sthapit, Accountant*

Michael Meddles, Division Chief, CAL FIRE San Benito-Monterey Unit (CAL FIRE)

Charlotte Townsend, Board Director, Carmel Area Wastewater District (CAWD)*

Barbara Buikema, General Manager, CAWD*

Peter Brown, Director of Security, Pebble Beach Company (PBCo)

Cheryl Burrell, Planning Manager, PBCo

Dawn Mathes, Environmental/Governmental Affairs, PBCo*

Shawn Casey, Vice President Resource Management, PBCo*

Vinod Badani, E2 Consulting Engineers*

Jacqueline Fobes, Board Director, Del Monte Forest Property Owners (DMFPO)*

Hampton Stewart, Pebble Beach resident

Jerry Verhasselt, Pebble Beach resident

Domine Barringer, CAWD*

Laura Paxton, Board Clerk

**Signifies virtual attendance*

APPEARANCES, ORDER OF BUSINESS, & ANNOUNCEMENTS

There were no appearances or announcements.

AGENDA CHANGES

There were no requested changes to the agenda.

MINUTES AND FINANCIAL MATTERS

MOTION 22-05-01

Moved by Director Verbanec, seconded by Director Gebhart, and unanimously carried 5-0 to approve, as presented, the minutes of the regular board meeting held April 29, 2022.

Statement of Receipts and Disbursements

The Board received and reviewed the *Statement of Receipts and Disbursements* for April 2022. Finance Director Pimentel presented slides and noted that 100% of budgeted property tax revenue had been received.

Cash Basis Budget Report

The Board received and reviewed the *April 2022* report and Ms. Pimentel presented.

Check Register

MOTION 22-05-02

Moved by Director Verbanec, seconded by Director Gebhart, and unanimously carried 5-0 to approve the *Check Register* for April 2022.

Monterey County Treasurer's Investment Report

The Board received and reviewed the *Monterey County Treasurer's Investment Report for quarter ending March 31, 2022*. Ms. Pimentel reported the rate of return for the quarter was 0.40%, 2 basis points lower than the previous quarter. Investment return to date is 33% of District budgeted amount.

FIRE DEPARTMENT

Fire Chief's Monthly Report

The Board received and reviewed the *Monthly Fire Department Activity Report* for April 23 – May 20, 2022 and Chief Meddles presented. Drone training is focused on fuel mapping projects, and on spotting victims needing water rescue, potentially to include drone transport of a flotation device to drop to them. Captain Valdez will present a review of the drone program at a future board meeting. The Sacramento Bee newspaper will be featuring an article on the use of goats in Pebble Beach. There was a discussion about fire insurance companies reducing coverage or increasing premiums in response to wildfire losses in California. Some insurance companies are providing a service to apply foam to residences near active fires. There is also an effort to require the exterior of structures located in high fire hazard areas be constructed of fire resistive materials. The Fire Prevention office will work with property owners to educate insurance companies on the fuel reduction efforts and Class 1 ISO rating of the fire department that can assist in retaining coverage at a somewhat reasonable premium.

MAINTENANCE, ENGINEERING AND CONSTRUCTION

Wastewater Collection, Treatment and Disposal System

The Board received and reviewed the *Engineer's Report of Utilities Operations and Maintenance* for April 21 – May 18, 2022. District Engineer Becker presented slides. Forest Lake Reservoir water storage is at 77% capacity, below the 5-year average due to high May demand. Irrigation rationing will be considered at the Reclamation Oversight Committee meeting in early June. Production from the five alternative source water projects is currently approximately 77,000 gallons per day. A sanitary sewer overflow of 25 gallons occurred May 9th on Palmero Way; maintenance staff responded to remove roots and restore flow.

PBCSD Capital Improvement Projects

The Board received and reviewed the *Engineer's Report*. Mr. Becker presented slides. The contractor for the Undergrounding Overhead Utilities Project Phase III has completed installation of conduits in all of the joint trenches. The utility companies will be working on installation of feeders and equipment.

Wastewater Reclamation Project Management Committee Meeting

The Board received and reviewed *Draft Minutes* of the meeting held May 10th attended by Director Gebhart, Mr. Niccum, and Mr. Becker who gave highlights. The next meeting has been rescheduled to November 15th due to the PBCSD board room meeting location being a polling place for the November 8th Election.

CAWD Board Meeting

The Board received and reviewed the *Agenda Information* for the CAWD board meeting held May 26, 2022, attended by Director Verbanec and General Manager Niccum. The CAWD board approved a contract for long-term sea level rise mitigation planning; PBCSD will pay approximately one third of the \$251,000 cost of the contract. General Manager Buikema is researching bond funding.

SOLID WASTE MANAGEMENT

Monterey Regional Waste Management District (MRWMD) Board Meeting

The Board received and reviewed the *Agenda Information* for the MRWMD Board meeting held May 20th. Director Laska reported a 2-hour closed session. In open session the draft budget was approved with a 7% tipping fee increase, and a public hearing set for June 17th for adoption of the final budget.

GENERAL GOVERNMENT

PBCSD Safety Committee Meeting

The board received and reviewed the *Minutes* of the meeting held May 16th. District Engineer Becker reported and responded to questions. General Manager Niccum commended staff, Safety Committee members and chair Chris Simmons for a well-functioning safety program, and thanked the board for its support.

Ensuring that incidents are reported and addressed is key to PBCSD's number one priority - prevention of injuries.

DMFPO Roads and Traffic Committee Meeting

The board received and reviewed the *Agenda Information* for the meeting held May 26th attended by General Manager Niccum who reported. He noted PBCo recently completed repaving nearly 8 miles of roadway or 10% of the forest road system.

Cheryl Burrell, PBCo Planning Manager reported improvements to Forest Lake Road intersection with Stevenson Drive are complete. Monterey County Public Works is amending its vehicle code that allows the four-way stop, which goes before the Board of Supervisors for final approval at the end of June.

Commend and Express Appreciation to Tim Flanagan

The board received and reviewed *Resolution 22-10*.

MOTION 22-05-03

Moved by Director Laska, seconded by Director Verbanec, and unanimously carried 5-0 to adopt *Resolution 22-10* commending and expressing appreciation to Tim Flanagan for his time as general manager of Monterey Regional Waste Management District.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

Oral reports from General Manager

General Manager Niccum reminded that the 2022/23 budget is scheduled for hearing at the June board meeting, and the next Reclamation Management Committee meeting date has been changed from November 8th to November 15th.

CLOSED SESSION

It was determined that a closed session of the board was not required.

ADJOURNMENT

MOTION 22-05-04

M/S/C (unanimous) to adjourn at 10:57 a.m. to a regular Board meeting to be held on Friday, June 24, 2022 at 9:30 a.m., in person/virtual.



Mike Niccum, Board Secretary