

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org**

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**PUBLIC MEETING NOTICE & AGENDA**

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**April 28, 2023  
9:30 A.M.**

This meeting will be held in-person at the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting virtually, please click on the Zoom link or copy/paste it into your browser:

<https://us02web.zoom.us/j/87533812548>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 875 3381 2548**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at [pbcسد@pbcسد.org](mailto:pbcسد@pbcسد.org) by 10 a.m. on Thursday, April 27. All submitted written comments will be provided to the Board and you may also comment during the meeting.

**CALL TO ORDER & ROLL CALL**

Leo M. Laska, President \_\_\_\_ Richard B. Gebhart, Vice President \_\_\_\_

Richard D. Verbanec \_\_\_\_ Jeffrey B. Froke \_\_\_\_ Peter B. McKee \_\_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

### **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on March 31, 2023.
4. Receive [Statement of Receipts and Disbursements for March 2023](#).
5. Approve [Check Register for March 2023](#).
6. Adopt [Resolution No. 23-05](#) approving *Preliminary Budget for FY 2023-24* and setting public hearing to consider Final Budget and user fees on June 30, 2023 at 9:40 a.m.

### **LAW ENFORCEMENT**

7. Receive [Law Enforcement Program Status Report for quarter ending March 31, 2023](#).

### **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
9. Approve biennial update of [Pebble Beach Fire Department Fire Defense Plan](#).

### **MAINTENANCE, ENGINEERING & CONSTRUCTION**

10. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active [PBCSD capital improvement projects](#).
12. Adopt [Resolution 23-06](#) approving construction contract for removal of underground fuel storage tank and installation of new fuel tank within generator vault at Pump Station P-7 located on the 18<sup>th</sup> Fairway of Pebble Beach Golf Links.
13. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director Verbanec on [April 27, 2023 CAWD Board meeting](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcSD.org](http://www.pbcSD.org) 3 to 5 days before the Board meeting.*

- B. Assign Director Froke to attend CAWD Board of Directors meeting scheduled for Thursday, May 25, 2023.

### **SOLID WASTE MANAGEMENT**

14. Receive report regarding [ReGen Monterey \(Monterey Regional Waste Management District\) Board meetings held on April 21, 2023.](#)

### **GENERAL GOVERNMENT**

15. Receive [report on Special Districts Association of Monterey County meeting held on April 18, 2023.](#)
16. Approve [revised Organization Chart and authorize two additional positions for maintenance worker and assistant engineer.](#)
17. Adopt [Resolution 23-07](#) Proclaiming May 21<sup>st</sup> to 27<sup>th</sup> as National Public Works Week.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

18. *This time is reserved for receiving [miscellaneous written and oral communications.](#) The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held **on Thursday, May 25, 2023 at 9:00 a.m.** (Director Froke representing PBCSD Board of Directors).
- The next meeting of Board of Directors of **ReGen Monterey** on **Friday, May 19, 2023 at 9:00 a.m.** (Director Laska representing PBCSD).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsd.org](http://www.pbcsd.org) 3 to 5 days before the Board meeting.*

- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, May 9, 2023 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 18, 2023 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 25, 2023 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, August 2, 2023.** (*Director Laska representing PBCSD*)

### **CLOSED SESSION**

19. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

### **ADJOURNMENT**

20. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, May 26, 2023 at 9:30 a.m.**

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