

PEBBLE BEACH COMMUNITY SERVICES DISTRICT

2010-11

FINAL BUDGET

July 30, 2010



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
2010-11 FINAL BUDGET**

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DEPUTY GENERAL MANAGER/CFO REPORT

July 30, 2010

TO: Board of Directors

FROM: Suha Kilic, Deputy GM/CFO

SUBJECT: **Fiscal Year 2010-11 Final Budget**

RECOMMENDATIONS

1. At 9:40 a.m. on July 30th, following the staff's presentation, concurrently open the public hearings to receive and consider comments on:
 - The PBCSD Final Budget for Fiscal Year 2010-11,
 - Service charges for garbage collection and disposal,
 - Service charges for sewer collection, treatment and disposal,
 - Special tax for fire protection services.

2. After all interested persons have been heard, close the public hearings on the Final Budget and service charges, and consider adopting the following Resolutions:
 - Resolution No. 10-09 approving service charges for garbage collection and disposal; sewer treatment and disposal services; and special tax for fire protection services for Fiscal Year 2010-11;
 - Resolution No. 10-10 certifying compliance with State law for levying general and special taxes, assessments, and property related fees and charges;
 - Resolution No. 10-11 adopting the Final Budget for FY 2010-11;
 - Resolution No. 10-12 approving positions, classifications and pay schedule for FY 2010-11; and
 - Resolution No. 10-13 approving sewer connection fee for FY 2010-11.

CHANGES FROM THE PRELIMINARY BUDGET

A preliminary budget was approved by the Board at its May 28, 2010 meeting. The expenses included in the final budget are \$91,000 less than the preliminary budget (from \$16,303,000 to \$16,212,000). Some of the changes will not impact the District's anticipated year-end fund balance (and the District's overall financial position). These changes include reductions in the amounts being carried-over from the prior year for certain capital outlays. While the total costs of these capital outlays did not change, they have been adjusted to reflect the latest progress payments made in the prior fiscal year.

On the other hand, there are three changes that will have an impact on the District's financial position at year end. Those changes are as follows:

- 1) \$100,000 increase in property tax revenue (from \$9,750,000 in the preliminary budget to \$9,850,000 in the final budget) based on the latest information received from the Monterey County Assessor's Office regarding property assessed values;
- 2) \$80,000 reduction in the amount budgeted for wastewater capital outlays as a result of replacing a \$190,000 sewer rodder truck with a \$110,000 trailer mounted sewer rodding machine; and
- 3) \$17,000 increase in operating expenditures to include a temporary engineering intern (\$10,000) and the fire department mobile computing software annual maintenance/air cards costs (\$7,000).

These changes will result in a \$163,000 increase in the District's year-end fund balances from the preliminary budget.

The table below displays a summary of the proposed FY 2010-11 budget.

SUMMARY OF PROPOSED FY 2010-11 FINAL BUDGET

<u>EXPENSES</u>	<u>Budget</u>	<u>Change from FY 2009-10 Budget</u>	
Operations & Maintenance	\$ 10,824,000	2.0%	\$ 214,000
Capital Outlays	5,388,000	33.3%	1,347,000
Total	\$ 16,212,000	10.7%	\$ 1,561,000
<u>REVENUES</u>			
Current Revenue - District	\$ 11,741,000	-1.7%	\$ (208,500)
Current Revenue - Reclamation Prj	650,000	13.8%	79,000
From Fund Balance / Reserves	3,821,000	79.3%	1,690,500
Total	\$ 16,212,000	10.7%	\$ 1,561,000

Summary of O&M Expenses

The total amount proposed for operations and maintenance (“O&M”) expenses is \$10,824,000, which is \$214,000 or 2.0% more than the previous year’s budget. The amount proposed includes \$485,000 for the Reclamation Project distribution system O&M expenses which will be reimbursed by the Reclamation Project. The budgeted amount also includes a \$22,000 allocation to O&M reserves, and a \$36,000 allocation to the rate stabilization reserves per the District’s policies.

The table below summarizes the amounts budgeted for Operation and Maintenance (O&M) expenses including the changes from the previous year’s budget:

<u>Department</u>	<u>Budget</u>	<u>Change from FY 2009-10 Budget</u>	
Administration/Engineering	\$ 1,883,000	1.4%	\$ 26,000
Fire/Emergency Medical	5,270,000	2.9%	147,000
Supplemental Law Enforcement	170,000	0.0%	-
Wastewater/Maintenance	2,344,000	3.1%	71,500
Solid Waste	614,000	0.0%	-
SUBTOTAL	\$ 10,281,000	2.4%	\$ 244,500
Reclamation	485,000	7.5%	34,000
SUBTOTAL	\$ 10,766,000	2.7%	\$ 278,500
Allocation to O&M and Rate Stabilization Reserves	58,000	-52.7%	(64,500)
TOTAL	\$ 10,824,000	2.0%	\$ 214,000

Highlights of the O&M Appropriations and Changes from the Prior Year Budget

Administration/Technical (Page 20 provides a line item detail):

- The amounts budgeted for Salaries and Benefits increased by \$51,000 (from \$1,178,000 to \$1,229,000). The increase is mainly due to a 1.8% cost-of-living adjustment, merit step adjustments for two qualifying employees, addition of a temporary intern to support the engineering department for three months, and an increase in medical insurance costs and payroll related benefits.

- The \$12,000 Election expense is eliminated since there are no scheduled Board member elections in FY 2010-11.
- The amount budgeted for the County Property Tax Administrative Charges increased by \$35,000 (from \$105,000 to \$140,000) due to an increase in the costs of the County Assessor, Tax Collector and Auditor's offices related to property tax administration, and a decrease in supplemental property tax revenues which is applied by the County to offset these expenses.
- The amount budgeted for General Engineering Consulting Services decreased by \$60,000 (from \$135,000 to \$75,000) to reflect the progress of the undergrounding utilities feasibility study.
- The amount budgeted for Building and Facilities Maintenance increased by \$20,100 (from \$30,000 to \$50,100) due to adding exterior painting of the administrative building.

Fire/Emergency Medical (Details on pages 21 – 22):

- The amount budgeted for the CAL FIRE Contractual Fire Protection and Emergency Medical Services (Schedule A) increased by \$87,500 (or 2.0%) from \$4,371,500 to \$4,459,000. There is a \$57,000 increase in the amount budgeted for staff salaries and benefits due to reversal of State mandated furlough reductions which did not materialize in FY 2009-10. There is no change in the amount budgeted (\$75,000) for the four new communications operators to increase the night shift dispatch staffing at the CAL FIRE Emergency Command Center (ECC). The total cost of these positions is planned to be shared by PBCSD and five other CAL FIRE contracting agencies. A large portion of this cost is expected to be offset by the elimination of one cost-share ECC Captain in future years. Other notable changes in the proposed Schedule A budget include: 1) A \$14,000 increase resulting from the increase in the benefits rates for firefighting and command staff from 60.35% to 61.32%, 2) \$11,000 increase in the CAL FIRE administrative charge (from 11% to 11.06% of the contract amount), 3) a \$13,000 reduction resulting from the conversion of a Fire Apparatus Engineer/Paramedic to a Firefighter II/ Paramedic, and 4) a \$12,500 increase in the Heavy Equipment Mechanic (HEM) salary and benefits due to the increase in the District's cost sharing percentage from 22.5% to 37.5%. On July 1, 2010 San Benito County, South Monterey County and Aromas FPD will have their own HEM, and will no longer share in the costs for the HEM who will now serve only PBCSD, Cypress FPD (37.5%) & Carmel Highlands FPD (25%).

- The amount budgeted for Building and Facilities maintenance increased by \$20,400 (from \$19,300 to \$39,700) due to adding exterior painting of the fire station and apparatus garages.
- The amount budgeted for fire defense projects increased by \$50,000 (from \$100,000 to \$150,000) to allow for more open space fire hazard abatement projects to achieve the District's fire defense plan goals.

Police/Security (Details on page 22):

- There is no change in the amount budgeted for the California Highway Patrol (CHP) supplemental vehicle code enforcement (\$165,000).

Wastewater (Details on pages 23 - 24):

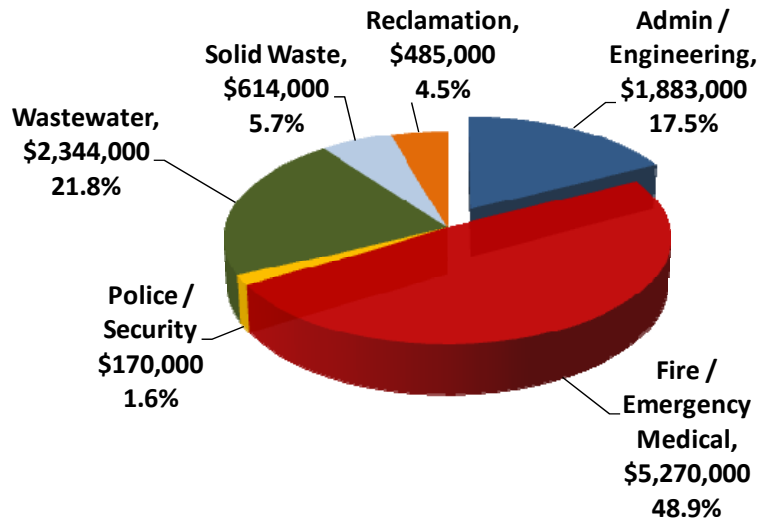
- The amount budgeted for Salaries and Benefits increased by \$22,800 (from \$776,000 to \$798,800) mainly due to a 1.8% cost-of-living adjustment and increase in medical insurance costs and payroll related benefits.
- Of the total cost of budgeted salaries and benefits, \$97,300 is allocated to the Reclamation Project for the services of wastewater maintenance employees. This amount is \$21,000 less than prior year's allocation. The reduction in the amount allocated to the Reclamation Project results in an increase in the amount budgeted for wastewater operations in comparison to prior year. This change accounts for one-third of the total 3.1% increase in the amount budgeted for wastewater operations.
- The amount budgeted for Building and Facilities maintenance increased by \$9,000 (from \$9,800 to \$18,800) due to adding exterior painting of the maintenance garages.
- There is a \$15,000 (or 1.4%) increase (from \$1,085,000 to \$1,100,000) in the amount budgeted for the Carmel Area Wastewater District treatment and disposal contract due to the increase in the treatment plant operating costs.

Solid Waste (Details on page 24):

- The amount budgeted for garbage residential basic service increased by \$5,000 (or 0.9%), from \$539,000 to \$544,000. District collects fees for this service on the property tax rolls and makes quarterly payments to the franchise holder. More information on the garbage fees has been provided on Page 8.

- There is no change in the amount budgeted for the hazardous material recycling event.

*The chart below displays budgeted O&M expenses (\$10,766,000 *) by the activities of the District:*



**: Excludes \$58,000 in contributions to O&M and Rate Stabilization Reserves*

FY 2010-11 Current Revenue (Details on page 19)

The table below summarizes the estimated current revenue, and the changes from the previous year's budget:

<u>REVENUE</u>	<u>Budget</u>	<u>Change from FY 2009-10 Budget</u>	
Property Taxes	\$ 9,850,000	-1.6%	\$ (158,000)
Charges for Services	1,474,500	0.3%	5,000
Interest Revenue	150,000	-25.0%	(50,000)
Other Revenue	266,500	-2.0%	(5,500)
Subtotal	\$ 11,741,000	-1.7%	\$ (208,500)
Reclamation Prj Contribution	650,000	13.8%	79,000
Total Current Revenue	\$ 12,391,000	-1.0%	\$ (129,500)

Property Taxes

FY 2010-11 property tax revenue is estimated to be \$9,850,000, which is \$158,000 (or 1.6%) less than the prior year's budget; and \$557,000 (or 5.4%) less than the prior year's estimated actual amount. The County Assessor's office is in the process of reviewing applications from certain commercial and residential property owners for downward adjustment of property values. The amount budgeted has been determined in consideration of possible adjustments. Another cause of reduction is that, according to Assessor's office, in FY 2010-11 all property values will be reduced by 0.25% instead of the usual 2% annual CPI increase.

Charges for Services

Sewer User Fees

Residential sewer user fees have remained the same for twelve years, and no increase is recommended for FY 2010-11. The standard residential fee is \$14.62 per month (or \$175.44 per year). It is proposed that commercial sewer user fees, which are based on multiples of equivalent residential units, also remain at the same level.

The estimated annual revenue that will be generated by the proposed fees is \$735,500. The budget includes \$4,317,000 for wastewater expenditures, excluding carry-over amount. The \$3,581,500 difference between the budgeted expenditures and the user fee revenue is proposed to be financed from property taxes (\$2,462,500), investment and other revenues (\$87,000), and a transfer from the District's Capital Outlay Reserves (\$1,032,000), which is in accordance with the Long-Term Capital Outlay and Financial Plans. The consensus of the directors has been not to raise sewer user fees if the District's priorities and available current revenue permit doing so.

Fire Protection Special Tax

No changes are proposed in the annual fire protection assessment of \$51.20 per residence and \$25.60 per unimproved parcel. The estimated amount of revenue to be raised by this special tax is approximately \$195,000. This revenue will finance approximately 3.7% of the fire protection and emergency medical service operations.

Pursuant to a District ordinance adopted in 1982, a special fire protection tax has been imposed based on assigned units of benefits for each type of property. According to the ordinance, developed parcels are assigned 20 units of benefit and undeveloped parcels are assigned 10 units of benefit, with a maximum authorized limit of \$5.23 per unit of benefit.

The District Board has historically limited the annual assessment to \$2.56 per unit of benefit, which is approximately half of the amount permitted by the authorizing ordinance. The special tax was approved by more than two-thirds of District voters, and, at the discretion of the Board, it can be levied up to the authorized limit without a confirming election.

Garbage Collection and Disposal Fees

The annual fee for basic residential garbage service is proposed to be increased by 0.95%, or sixteen cents per month, from \$16.65 (or \$199.80 per year) to \$16.81 (or \$201.72 per year) effective July 1, 2010. These services are provided by the District through a franchise agreement with Waste Management Inc (WM).

WM requested a 0.95% COLA (based on 75% of the change in CPI). The request is consistent with the terms of the franchise agreement. According to the franchise agreement, the District Board, at its discretion, may approve requested annual rate adjustments in order to provide a fair return to WM.

Interest Revenue

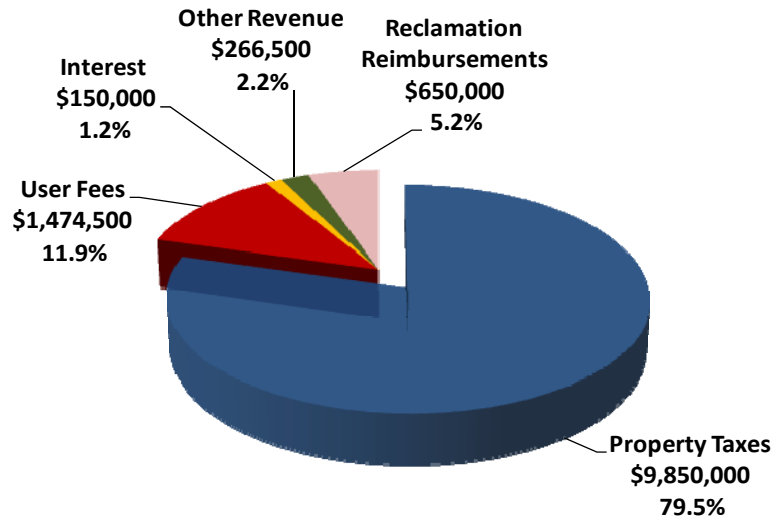
The interest revenue has been estimated at \$150,000 which reflects an expectation that the more secure short-term investments that governmental agencies are authorized to invest in will yield low returns in fiscal year 2010-11.

Other Revenue

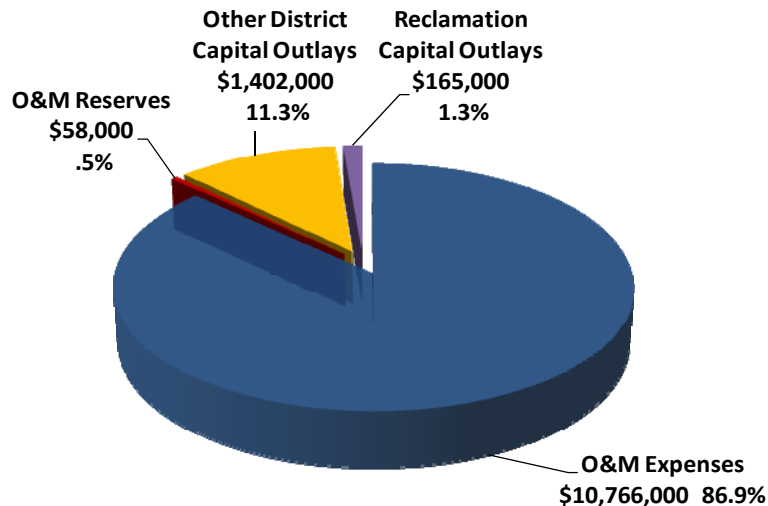
Proposition 172 public safety sales tax revenue is expected to remain the same at \$147,000. Monterey County is the only county which allocates a portion of the public safety sales tax to fire districts. The budget includes \$75,000 in solid waste franchise revenue, the same as last year. The amount budgeted for sewer connection fee revenue has decreased by \$10,500 (from \$20,000 to \$9,500) due to slowdown in construction activity.

Revenue Summary and Conclusion

The following chart displays the District’s budgeted \$12,391,000 Current Revenue by source:



The following chart displays the proposed allocation of current revenues (\$12,391,000). It is expected that current revenues will be sufficient to finance the budgeted O&M expenses (\$10,766,000, excluding depreciation) and \$58,000 in contributions to operating reserves summarized in the previous section. \$1,567,000 will be allocated to finance a portion of the budgeted capital outlays and construction projects (\$1,402,000 for the capital outlays financed by the District and \$165,000 for the Reclamation Project).



Summary of Capital Outlays

A list of all capital outlays can be found on pages 27 through 31. Items over \$25,000 are summarized below.

Administration/Technical:

- \$50,000: Replacement of the 100 Kilowatt generator that provides emergency power to the administration building complex, fire station and maintenance garages. The generator is fueled by natural gas and includes a backup propane fuel system.
- \$35,000: Expansion and enhancement of Geographic Information Systems (GIS) and database information systems for continued efficiency improvements in performance of day-to-day operations.
- \$30,000: Replacement of the Reverse 911 server and the two computer network file servers (Info System /Dedicated Backup Servers) that serve the administration, fire and maintenance departments. \$10,000 is being carried over from the prior year.

Fire/Emergency Medical:

- \$2,065,000: Spruance Water Storage Tank. The first lift zone of the Pebble Beach water distribution system is supplied by three tanks, with a total water storage capacity of 326,000 gallons, located near the intersection of Ronda and Spruance Roads. The 1990 fire protection water system improvements study identified a water storage deficiency in the first lift zone. The proposed project includes construction of a new 600,000 gallon storage tank. The budgeted amount is being carried over from FY 2009-10.
- \$500,000: Replacement of the seventeen-year-old reserve fire engine with a new engine with a pumping capacity of 1500-gpm. When purchased, this engine will serve as the new front-line engine (Medic Engine 6611). The existing 2000 E-One fire engine will be reassigned as the reserve engine 6621, and the existing 1993 E-One reserve engine will become surplus.
- \$85,000: Fire Road No. 20. Currently, Fire Road No. 20 intersects Spruance Road at an angle that creates an obstructed view of on-coming traffic and insufficient turning radius. The budget includes \$85,000 carried over from FY 2009-10 to redesign and construct the intersection at Spruance and Midwood Roads.

- \$60,000: Exercise Room Addition. 256 square feet addition to the existing exercise room, which currently does not have sufficient space.
- \$60,000: CAL FIRE & County 911 Dispatch Interface to connect CAL FIRE and the County emergency dispatch systems in order to reduce the amount of time required for the County to transfer an emergency 911 call to the CAL FIRE dispatch center, resulting in better response times. \$40,000 will be carried over from FY 2009-10.

Wastewater:

- \$1,030,000: Wastewater Pump Station Improvements including:
 - 1) \$1,000,000 for the following improvements at Pump Station P-7 (located near the 18th tee of Pebble Beach Golf Links):
 - Conversion of existing pump station to a submersible pump station, and increase pumping and storage capacity. Construction will include replacing existing dry and wet wells with a single wet well and valve vault; two submersible pumps; guide rail assembly; piping and valves; mixer; bypass pumping piping assembly; and associated electrical and instrumentation. This project will also include replacing the magnetic flow meter.
 - Installation of a new force main to provide redundancy to the existing 8-inch force main pipeline.
 - 2) \$30,000 to rebuild two of the solids grinders at the Seal Rock Pump Station P-3.
- \$745,000: 2010 and 2011 Sewer Replacement Projects (\$645,000 and \$100,000, respectively). The District has an on-going program to replace or rehabilitate wastewater lines and manholes, which are annually identified and prioritized by condition. The PBCSD Long-Term Capital Outlay Program includes \$600,000 annual allocations for these capital improvement projects. An additional \$90,000 has been requested to complete the 2010 Sewer Replacement Project due to the planned coordination of night time work to replace sewer lines along the Highway 68 corridor. The preliminary budget included \$690,000 to complete this project, however the final budget has been adjusted to \$645,000 to reflect the progress made since May 2010. As it is anticipated that design for the 2011 sewer replacement project will begin towards the end of FY 2010-11, the proposed budget includes \$100,000 for a portion of this project and the remaining costs will be budgeted in FY 2011-12.

- \$110,000: Trailer-mounted Sewer Line Rodding Machine. This amount is being carried over from FY 2009-10 to purchase a power rodding machine mounted on a trailer that will be used to remove roots and clear stoppages from wastewater lines. The preliminary budget included \$190,000 for a sewer line rodder truck. Further staff research concluded that a trailer-mounted machine could serve the District needs. This change resulted in a \$80,000 reduction in the budget.
- \$40,000: SCADA System Servers/Software. The budget includes \$40,000 to replace the existing 3 Supervisory Control and Data Acquisition (SCADA) system servers that allow the wastewater pump stations to be monitored and controlled remotely.
- \$106,000: CAWD Wastewater Treatment Plant Capital Outlays 1/3 PBCSD share. The budget includes \$54,500 to clean Digester No. 1, \$8,500 to complete an engineering analysis of the Steel Pipe Trestle with Walkway, and \$43,000 for various capital equipment.

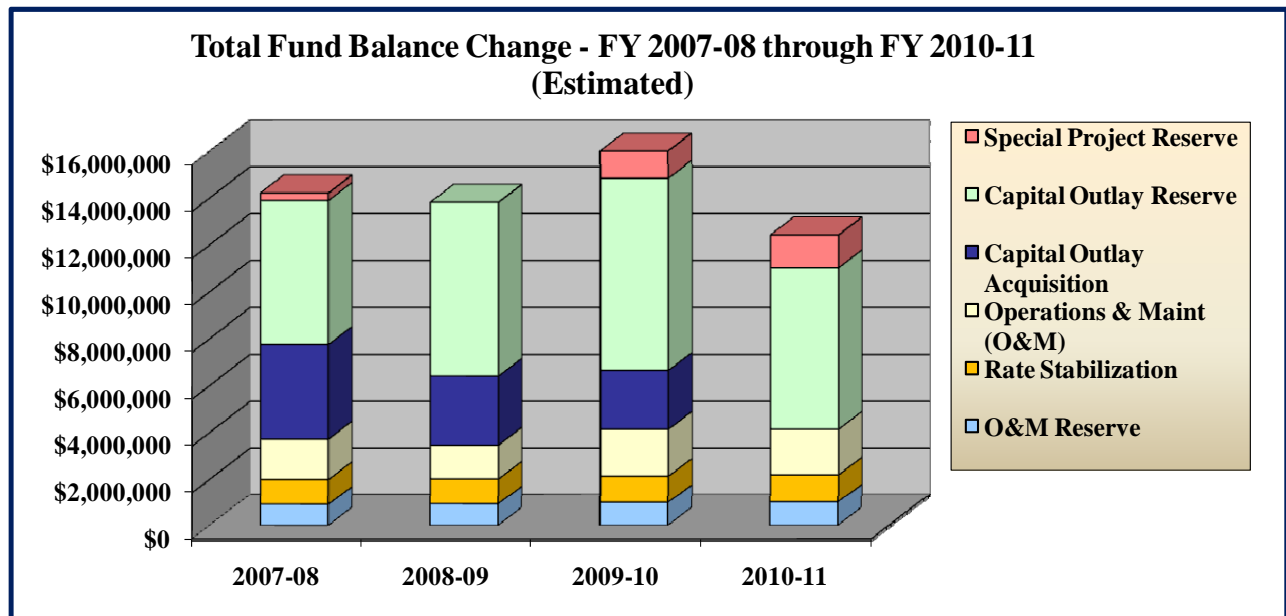
Reclamation:

- \$50,000: Pipeline Cathodic Protection (Phase II) to protect the main reclaimed water distribution pipeline from corrosion and extend the pipeline's useful life.
- \$70,000: Forest Lake Spare Feed Pump and Installation. A third redundant 100HP feed pump will be installed for transporting recycled water to the distribution system.
- \$25,000: Storage Tank Cathodic Protection System. Rehabilitation of the cathodic protection system at the recycled water storage tank to reduce the potential for corrosion below the water level on the interior surface of the tank.

Fund Balance / Working Capital

The following table and chart display the change in the District's total fund balance for the FY 2007-08 through FY 2010-11 based on the proposed budget. Designations of the fund balance are based on the District's long-term capital outlay and financial plans. The decrease in the fund balance reflects the assumption that all of the budgeted capital outlay projects will be completed and equipment will be acquired by the end of FY 2010-11. The estimated end-of-year fund balance is consistent with the District's long-term (15-year) financial plan.

	Actual 2007-08	Actual 2008-09	Estimated 2009-10	Estimated 2010-11
Estimated Fund Balance / Working Capital (Jul 1)	\$ 14,959,915	\$ 14,218,058	\$ 13,818,055	\$ 16,248,909
Revenue	12,497,701	12,245,088	12,771,244	12,391,000
Expenditures	(13,239,558)	(12,645,091)	(10,340,490)	(16,212,000)
Net Income (Loss)	(741,857)	(400,003)	2,430,755	(3,821,000)
Transfers In / Out	-	-	-	-
Estimated Fund Balance / Working Capital (Jun 30)	\$ 14,218,058	\$ 13,818,055	\$ 16,248,909	\$ 12,427,909
Designations / Reserves				
O&M Reserve	\$ 918,000	\$ 940,000	\$ 1,004,000	\$ 1,026,000
Rate Stabilization	1,078,000	1,079,000	1,136,000	1,172,000
Operations & Maint (O&M)	1,728,060	1,449,377	2,002,909	1,944,909
Capital Outlay Acquisition	4,035,998	2,936,678	2,513,000	-
Capital Outlay Reserve	6,140,000	7,413,000	8,193,000	6,885,000
Special Project Reserve	318,000	-	1,400,000	1,400,000
Total	\$ 14,218,058	\$ 13,818,055	\$ 16,248,909	\$ 12,427,909



Budget Schedule

The Statutory deadline for adopting the Final Budget is September 1, 2010. It is recommended the final budget be adopted on July 30th. This will allow placement of the fees for fire, sewer and garbage services on property tax statements prior to the County Auditor's August 10th deadline. A summary of the budget and notice of the final budget and user fees public hearing has been mailed to all District property owners 45 days in advance.

Enclosures: Resolution No. 10-09, 10, 11, 12 and 13.

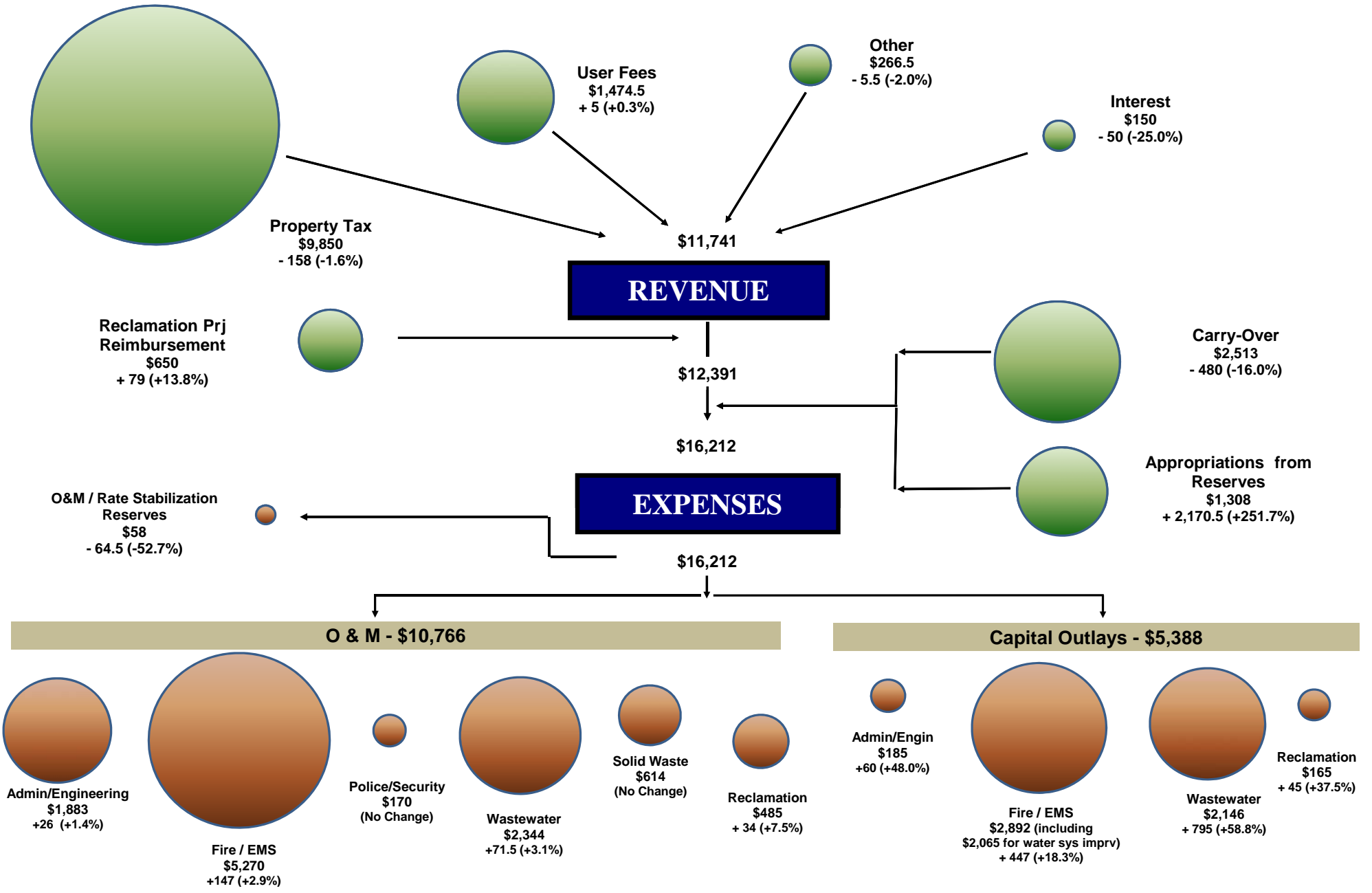
FINAL BUDGET

FY 2010-11

BUDGET SUMMARY



PBCSD FY 2010-11 FINAL BUDGET-AT-A-GLANCE (In \$1,000's)



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET
SUMMARY**

TOTAL - ALL FUNDS / DEPARTMENTS

	ADMIN / ENGINEERING	FIRE PROTECTION	POLICE / SECURITY	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2010-11	BUDGET FY 2009-10	ACTUAL FY 2009-10
REVENUES									
Property Taxes	\$ 1,959,500	\$ 5,258,000	\$ 170,000	\$ 2,462,500	\$ -		\$ 9,850,000	\$ 10,008,000	\$ 10,407,479
Charges for Services		195,000		735,500	544,000		1,474,500	1,469,500	1,469,193
Interest	14,500	58,000		77,500			150,000	200,000	254,471
Other	40,000	147,000		9,500	70,000		266,500	272,000	279,970
Subtotal	\$ 2,014,000	\$ 5,658,000	\$ 170,000	\$ 3,285,000	\$ 614,000	\$ -	\$ 11,741,000	\$ 11,949,500	\$ 12,411,112
Reimbursements						650,000	650,000	571,000	360,131
Subtotal Current Revenues	\$ 2,014,000	\$ 5,658,000	\$ 170,000	\$ 3,285,000	\$ 614,000	\$ 650,000	\$ 12,391,000	\$ 12,520,500	\$ 12,771,244
Appropriations from / (to) Capital Outlay Reserve	-	276,000		1,032,000			1,308,000	(862,500)	(2,180,000)
Carry-over Appropriations	55,000	2,242,000		216,000			2,513,000	2,993,000	426,592
TOTAL REVENUES	\$ 2,069,000	\$ 8,176,000	\$ 170,000	\$ 4,533,000	\$ 614,000	\$ 650,000	\$ 16,212,000	\$ 14,651,000	\$ 11,017,835
EXPENDITURES									
Operations	\$ 1,883,000	\$ 5,270,000	\$ 170,000	\$ 2,344,000	\$ 614,000	\$ 485,000	\$ 10,766,000	\$ 10,487,500	\$ 9,080,168
Allocation to O&M and Rate Stabilization Reserves	1,000	14,000	-	43,000	-		58,000	122,500	121,000
Capital Outlays	185,000	2,892,000		2,146,000		165,000	5,388,000	4,041,000	1,139,321
TOTAL EXPENDITURES	\$ 2,069,000	\$ 8,176,000	\$ 170,000	\$ 4,533,000	\$ 614,000	\$ 650,000	\$ 16,212,000	\$ 14,651,000	\$ 10,340,489

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET
SUMMARY**

1. OPERATIONS

	ADMIN / ENGINEERING	FIRE PROTECTION	POLICE / SECURITY	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2010-11	BUDGET FY 2009-10	ACTUAL FY 2009-10
REVENUES									
Property Taxes	\$ 1,959,500	\$ 5,258,000	\$ 170,000	\$ 2,462,500	\$ -		\$ 9,850,000	\$10,008,000	\$ 10,407,479
Transfer to Capital Outlay Fund	(122,500)	(336,500)	-	(843,000)			(1,302,000)	(1,655,500)	(2,718,156)
Subtotal Property Taxes	\$ 1,837,000	\$ 4,921,500	\$ 170,000	\$ 1,619,500	\$ -	\$ -	\$ 8,548,000	\$ 8,352,500	\$ 7,689,322
Charges for Services		195,000		735,500	544,000		1,474,500	1,469,500	1,469,193
Interest	7,000	20,500		22,500			50,000	65,000	79,898
Other	40,000	147,000		9,500	70,000		266,500	272,000	279,970
Subtotal	\$ 1,884,000	\$ 5,284,000	\$ 170,000	\$ 2,387,000	\$ 614,000	\$ -	\$ 10,339,000	\$10,159,000	\$ 9,518,383
Reimbursements						485,000	485,000	451,000	360,131
TOTAL REVENUES	\$ 1,884,000	\$ 5,284,000	\$ 170,000	\$ 2,387,000	\$ 614,000	\$ 485,000	\$ 10,824,000	\$10,610,000	\$ 9,878,515
EXPENDITURES									
Personnel	\$ 1,189,000			\$ 701,500		\$ 137,300	\$ 2,027,800	\$ 1,954,000	\$ 1,936,002
Other O&M	605,000	\$ 560,100	\$ 5,000	431,100	\$ 70,000	328,500	1,999,700	1,911,400	1,506,365
Contractual Services		4,459,000	165,000	1,100,000	544,000		6,268,000	6,160,500	5,637,801
Contingency - 5%	89,000	250,900		111,400		19,200	470,500	461,600	-
Subtotal	\$ 1,883,000	\$ 5,270,000	\$ 170,000	\$ 2,344,000	\$ 614,000	\$ 485,000	\$ 10,766,000	\$10,487,500	\$ 9,080,168
Allocation to O&M and Rate Stabilization Reserves	1,000	14,000	-	43,000	-		58,000	122,500	121,000
TOTAL EXPENDITURES	\$ 1,884,000	\$ 5,284,000	\$ 170,000	\$ 2,387,000	\$ 614,000	\$ 485,000	\$ 10,824,000	\$10,610,000	\$ 9,201,168

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET
SUMMARY**

2. CAPITAL OUTLAY

	ADMIN / ENGINEERING	FIRE PROTECTION	POLICE / SECURITY	WASTEWATER / MAINTENANCE	SOLID WASTE	RECLAMATION	TOTAL FY 2010-11	BUDGET FY 2009-10	ACTUAL FY 2009-10
REVENUES									
Property Tax Transfer from Operations Fund	\$ 122,500	\$ 336,500		\$ 843,000			\$ 1,302,000	\$ 1,655,500	\$ 2,718,156
Interest	7,500	37,500		55,000			100,000	135,000	174,573
Subtotal	\$ 130,000	\$ 374,000	\$ -	\$ 898,000	\$ -	\$ -	\$ 1,402,000	\$ 1,790,500	\$ 2,892,729
Reimbursements						165,000	165,000	120,000	-
Subtotal Current Revenues	\$ 130,000	\$ 374,000	\$ -	\$ 898,000	\$ -	\$ 165,000	\$ 1,567,000	\$ 1,910,500	\$ 2,892,729
Appropriations from / (to) Capital Outlay Reserve Funds		276,000		1,032,000			1,308,000	(862,500)	(2,180,000)
Carry-over Appropriations	55,000	2,242,000		216,000			2,513,000	2,993,000	426,592
TOTAL REVENUES	\$ 185,000	\$ 2,892,000	\$ -	\$ 2,146,000	\$ -	\$ 165,000	\$ 5,388,000	\$ 4,041,000	\$ 1,139,321
EXPENDITURES									
Capital Outlay Expenditures	\$ 185,000	\$ 2,892,000	\$ -	\$ 2,146,000	\$ -	\$ 165,000	\$ 5,388,000	\$ 4,041,000	\$ 1,139,321
TOTAL EXPENDITURES	\$ 185,000	\$ 2,892,000	\$ -	\$ 2,146,000	\$ -	\$ 165,000	\$ 5,388,000	\$ 4,041,000	\$ 1,139,321

FINAL BUDGET

FY 2010-11

REVENUE AND EXPENDITURE DETAIL



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

REVENUE DETAIL

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	PROPOSED FY 2010-11	FY 2009-10 BUDGET \$ %
I. PROPERTY TAXES						
Property Taxes	\$ 10,008,000	\$ 10,407,479	\$ 9,850,000	\$ (158,000)	-1.6%	
SUBTOTAL	\$ 10,008,000	\$ 10,407,479	\$ 9,850,000	\$ (158,000)	-1.6%	
II. CHARGES FOR SERVICES						
Sewer Service Charges	\$ 735,500	\$ 735,191	\$ 735,500	\$ -	0.0%	
Residential Garbage Basic Service Charges	539,000	538,617	544,000	5,000	0.9%	
Fire Service Special Tax	195,000	195,385	195,000	-	0.0%	
SUBTOTAL	\$ 1,469,500	\$ 1,469,193	\$ 1,474,500	\$ 5,000	0.3%	
III. INTEREST						
Operations Fund 600	\$ 65,000	\$ 79,898	\$ 50,000	\$ (15,000)	-23.1%	
Capital Outlay Fund 601	135,000	174,573	100,000	(35,000)	-25.9%	
SUBTOTAL	\$ 200,000	\$ 254,471	\$ 150,000	\$ (50,000)	-25.0%	
IV. OTHER REVENUE						
Proposition 172 Funds	\$ 147,000	\$ 142,175	\$ 147,000	\$ -	0.0%	
Garbage Franchise Fees	75,000	75,226	75,000	-	0.0%	
Sewer Connection and Permit Fees	20,000	3,470	9,500	(10,500)	-52.5%	
PBCSD Support Services / Office Rent	10,000	9,354	10,000	-	0.0%	
Other Miscellaneous Revenue and Refunds	20,000	49,745	25,000	5,000	25.0%	
SUBTOTAL	\$ 272,000	\$ 279,970	\$ 266,500	\$ (5,500)	-2.0%	
SUBTOTAL CURRENT REVENUES (EXCLUDING REIMBURSEMENTS)	\$ 11,949,500	\$ 12,411,112	\$ 11,741,000	\$ (208,500)	-1.7%	
V. REIMBURSEMENTS						
Reclamation Project Operations	\$ 451,000	\$ 360,131	\$ 485,000	\$ 34,000	7.5%	
Reclamation Project Capital Outlays	120,000	-	165,000	45,000	37.5%	
SUBTOTAL	\$ 571,000	\$ 360,131	\$ 650,000	\$ 79,000	13.8%	
TOTAL CURRENT REVENUES	\$ 12,520,500	\$ 12,771,244	\$ 12,391,000	\$ (129,500)	-1.0%	
VI. ALLOCATIONS & OTHER APPROPRIATIONS						
Appropriations from / (to) Capital Outlay Reserve Funds	\$ (862,500)	\$ (2,180,000)	\$ 1,308,000	\$ 2,170,500	-251.7%	
Carry-over Appropriations / Reserve Funds	2,993,000	426,592	2,513,000	(480,000)	-16.0%	
SUBTOTAL	\$ 2,130,500	\$ (1,753,408)	\$ 3,821,000	\$ 1,690,500	79.3%	
TOTAL REVENUES	\$ 14,651,000	\$ 11,017,835	\$ 16,212,000	\$ 1,561,000	10.7%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
ADMINISTRATION / ENGINEERING**

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	PROPOSED FY 2010-11	FY 2009-10 BUDGET \$ %
I. PERSONNEL						
Salaries & Wages	\$ 705,500	\$ 701,472	\$ 734,000	\$ 28,500	4.0%	
Payroll Taxes	60,700	55,833	63,500	2,800	4.6%	
Benefits	411,800	410,636	431,500	19,700	4.8%	
Subtotal	\$ 1,178,000	\$ 1,167,941	\$ 1,229,000	\$ 51,000	4.3%	
Allocation to Reclamation Prj	(40,000)	(26,802)	(40,000)	-	0.0%	
TOTAL PERSONNEL	\$ 1,138,000	\$ 1,141,139	\$ 1,189,000	\$ 51,000	4.5%	
II. GENERAL OPERATIONS						
Programs & Charges						
Association Memberships & Support Contrib.	\$ 18,200	\$ 17,741	\$ 19,000	\$ 800	4.4%	
Director Fees	10,500	7,250	10,500	-	0.0%	
Election	12,000	150	-	(12,000)	N/A	
LAFCO Budget - PBCSD Share	21,200	21,169	20,300	(900)	-4.2%	
County Property Tax Administrative Chgs	105,000	142,579	140,000	35,000	33.3%	
Insurance - Liability & Property	15,000	13,768	15,000	-	0.0%	
Training / Conference & Travel	19,000	12,480	19,000	-	0.0%	
Subtotal	\$ 200,900	\$ 215,137	\$ 223,800	\$ 22,900	11.4%	
Professional & Technical Services						
Newsletters, Notices, Advertisements	\$ 34,000	\$ 19,957	\$ 30,000	\$ (4,000)	-11.8%	
Production & Mailing Svc						
Legal Svc	35,000	26,981	35,000	-	0.0%	
Auditing & Accounting Svc	26,000	26,200	26,200	200	0.8%	
Administrative Support Svc	25,000	10,863	22,000	(3,000)	-12.0%	
Actuarial & Other Benefits Consulting Svc	10,000	5,800	10,000	-	0.0%	
Safety & Wellness Svc	2,000	180	2,000	-	0.0%	
General Engineering Consulting Svc	135,000	27,272	75,000	(60,000)	-44.4%	
Information Sys/ Network & Software Svc	42,000	43,167	42,000	-	0.0%	
Janitorial Svc	22,000	15,000	22,000	-	0.0%	
Subtotal	\$ 331,000	\$ 175,419	\$ 264,200	\$ (66,800)	-20.2%	
Materials / Supplies/ Equipment & Maintenance						
Housekeeping & Hospitality	\$ 13,300	\$ 11,166	\$ 13,300	\$ -	0.0%	
Building & Facilities Maintenance	30,000	14,998	50,100	20,100	67.0%	
Office, Network & Software	30,600	20,569	30,100	(500)	-1.6%	
Postage	3,500	2,140	3,500	-	0.0%	
Subscriptions- Trade Journals & Books	4,000	1,913	3,000	(1,000)	-25.0%	
Subtotal	\$ 81,400	\$ 50,785	\$ 100,000	\$ 18,600	22.9%	
TOTAL GENERAL OPERATIONS	\$ 613,300	\$ 441,341	\$ 588,000	\$ (25,300)	-4.1%	
III. UTILITIES						
Gas & Electricity	\$ 5,500	\$ 4,475	\$ 5,500	\$ -	0.0%	
Telephone & Communications	10,300	7,346	9,800	(500)	-4.9%	
Water	1,700	1,287	1,700	-	0.0%	
TOTAL UTILITIES	\$ 17,500	\$ 13,107	\$ 17,000	\$ (500)	-2.9%	
IV. CONTINGENCY - 5%	\$ 88,200	\$ -	\$ 89,000	\$ 800	0.9%	
TOTAL ADMIN & ENGINEERING	\$ 1,857,000	\$ 1,595,587	\$ 1,883,000	\$ 26,000	1.4%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
FIRE / EMERGENCY MEDICAL**

	PROJECTED		CHANGE FROM		
	BUDGET	ACTUAL	PROPOSED	FY 2009-10 BUDGET	
	FY 2009-10	FY 2009-10	FY 2010-11	\$	%
I GENERAL OPERATIONS					
Programs & Charges					
Association Memberships	\$ 1,600	\$ 1,050	\$ 2,000	\$ 400	25.0%
Insurance - Liability & Property	23,500	17,166	23,000	(500)	-2.1%
Subtotal	\$ 25,100	\$ 18,216	\$ 25,000	\$ (100)	-0.4%
Professional & Technical Services					
Information Sys/Network & Software Svc	\$ 12,000	\$ 9,695	\$ 16,500	\$ 4,500	37.5%
Vehicle Map Updates	2,000	2,000	2,000	-	0.0%
Subtotal	\$ 14,000	\$ 11,695	\$ 18,500	\$ 4,500	32.1%
Materials / Supplies/ Equipment & Maintenance					
Shop & Small Tools	\$ 2,000	\$ 1,350	\$ 2,000	\$ -	0.0%
Housekeeping & Hospitality	15,700	10,733	11,700	(4,000)	-25.5%
Building & Facilities Maintenance	19,300	14,305	39,700	20,400	105.7%
Office, Network & Software	16,700	12,002	14,700	(2,000)	-12.0%
Subscriptions- Trade Journals & Books	400	308	400	-	0.0%
Subtotal	\$ 54,100	\$ 38,697	\$ 68,500	\$ 14,400	26.6%
TOTAL GENERAL OPERATIONS	\$ 93,200	\$ 68,608	\$ 112,000	\$ 18,800	20.2%
II FIRE DEPT OPERATIONS (Supplies / Equipment and R&M)					
Vehicles & Equipment	\$ 32,200	\$ 25,815	\$ 29,700	\$ (2,500)	-7.8%
Fire Hose	13,000	12,912	13,000	-	0.0%
Self Contained Breathing Apparatus	11,200	11,329	11,200	-	0.0%
Personnel & Safety	34,900	31,579	34,900	-	0.0%
Uniform & Laundry Svc	1,700	1,192	1,700	-	0.0%
Dispatch Printing System	5,500	-	-	(5,500)	-100.0%
Medical - Pebble Beach Station	4,000	4,275	4,000	-	0.0%
Paid Call Firefighters	3,000	2,720	3,000	-	0.0%
TOTAL FIRE DEPT OPERATIONS	\$ 105,500	\$ 89,822	\$ 97,500	\$ (8,000)	-7.6%
III FIRE PREVENTION PROGRAM					
Memberships & Subscriptions	\$ 1,800	\$ 1,969	\$ 1,800	\$ -	0.0%
Professional Services - Other	8,700	5,469	8,700	-	0.0%
Fire Hydrant Testing & Maintenance Svc	20,000	26,860	20,000	-	0.0%
Training, Conferences & Travel	3,000	1,937	4,500	1,500	50.0%
Supplies & Equipment; Repairs & Maintenance	22,500	15,475	23,000	500	2.2%
District Open House & Public Safety Day	27,000	25,764	27,000	-	0.0%
Fire Defense Projects	100,000	90,881	150,000	50,000	50.0%
Fire Hazard Inspection Program Expenses	5,000	4,519	5,000	-	0.0%
Fire Hazard Abatement Clearance	12,500	-	12,000	(500)	-4.0%
Residential & Vacant Lot Clearance Reimb	(12,500)	-	(12,000)	500	-4.0%
TOTAL FIRE PREVENTION PROGRAM	\$ 188,000	\$ 172,875	\$ 240,000	\$ 52,000	27.7%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
FIRE / EMERGENCY MEDICAL**

	BUDGET FY 2009-10	PROJECTED ACTUAL FY 2009-10	PROPOSED FY 2010-11	CHANGE FROM FY 2009-10 BUDGET	
				\$	%
IV FIRE DEPT COST SHARE AGREEMENTS					
Carmel Hill Station O&M	\$ 40,000	\$ 17,287	\$ 25,000	\$ (15,000)	-37.5%
Multi-Agency Joint Training Program O&M	43,600	36,197	46,600	3,000	6.9%
Multi-Agency Joint Training Program Reimb (49%)	(21,500)	(17,406)	(22,900)	(1,400)	6.5%
Multi-Agency Paramedic Program O&M	49,300	13,220	49,300	-	0.0%
Medical - ALS Paramedic Reimbursement (62.5%)	(30,800)	(7,842)	(30,800)	-	0.0%
Division Chief O&M	5,000	4,334	5,000	-	0.0%
Division Chief Expense Reimbursement (62.5%)	(3,100)	(1,793)	(3,100)	-	0.0%
Operations Battalion Chiefs O&M - 2 (37.5%)	5,000	3,168	3,800	(1,200)	-24.0%
Prevention Battalion Chief O&M (37.5%)	2,500	2,396	1,900	(600)	-24.0%
TOTAL FIRE DEPT COST SHARE	\$ 90,000	\$ 49,562	\$ 74,800	\$ (15,200)	-16.9%
V UTILITIES					
Gas & Electricity	\$ 15,500	\$ 13,424	\$ 15,500	\$ -	0.0%
Telephone & Communications	12,500	11,287	17,300	4,800	38.4%
Water	3,000	2,337	3,000	-	0.0%
TOTAL UTILITIES	\$ 31,000	\$ 27,048	\$ 35,800	\$ 4,800	15.5%
VI CONTRACTUAL SERVICES					
CAL FIRE Sch A Fire Protection / Emerg Medical & Advanced Life Support Svc	\$ 4,371,500	\$ 3,934,350	\$ 4,459,000	\$ 87,500	2.0%
TOTAL CONTRACTUAL SERVICES	\$ 4,371,500	\$ 3,934,350	\$ 4,459,000	\$ 87,500	2.0%
VII CONTINGENCY - 5%	\$ 243,800	\$ -	\$ 250,900	\$ 7,100	2.9%
TOTAL FIRE DEPT	\$ 5,123,000	\$ 4,342,266	\$ 5,270,000	\$ 147,000	2.9%

POLICE PROTECTION / SECURITY

	BUDGET FY 2009-10	PROJECTED ACTUAL FY 2009-10	PROPOSED FY 2010-11	CHANGE FROM FY 2009-10 BUDGET	
				\$	%
I. GENERAL OPERATIONS					
Materials / Supplies & Equipment	\$ 5,000	\$ 309	\$ 5,000	\$ -	0.0%
TOTAL GENERAL OPERATIONS	\$ 5,000	\$ 309	\$ 5,000	\$ -	0.0%
II. CONTRACTUAL SERVICES					
Supplemental Law & Traffic Enforcement Svc	\$ 165,000	\$ 164,946	\$ 165,000	\$ -	0.0%
TOTAL CONTRACTUAL SERVICES	\$ 165,000	\$ 164,946	\$ 165,000	\$ -	0.0%
TOTAL POLICE PROTECTION / SECURITY	\$ 170,000	\$ 165,255	\$ 170,000	\$ -	0.0%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
WASTEWATER / MAINTENANCE**

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	FY 2010-11	FY 2009-10 BUDGET
					\$	%
I. PERSONNEL						
Salaries & Wages	\$ 447,600	\$ 443,695	\$ 455,200	\$ 7,600	1.7%	
Payroll Taxes	49,500	44,798	50,900	1,400	2.8%	
Benefits	278,900	279,568	292,700	13,800	4.9%	
Subtotal	\$ 776,000	\$ 768,061	\$ 798,800	\$ 22,800	2.9%	
Allocation to Reclamation Prj	(118,300)	(67,574)	(97,300)	(21,000)	-17.8%	
TOTAL PERSONNEL	\$ 657,700	\$ 700,487	\$ 701,500	\$ 43,800	6.7%	
II. GENERAL OPERATIONS						
Programs & Charges						
Association Memberships & Certifications	\$ 3,500	\$ 3,029	\$ 3,500	\$ -	0.0%	
District Open House	5,000	3,127	5,000	-	0.0%	
Insurance - Liability & Property	19,000	17,023	18,800	(200)	-1.1%	
Training / Conference & Travel	5,000	225	5,000	-	0.0%	
Subtotal	\$ 32,500	\$ 23,405	\$ 32,300	\$ (200)	-0.6%	
Professional & Technical Services						
Contractual Maintenance Svc	\$ 30,000	\$ 11,550	\$ 30,000	\$ -	0.0%	
Safety Programs Consulting Svc	4,100	450	4,100	-	0.0%	
Actuarial & Other Benefits Consulting Svc	3,000	2,500	3,000	-	0.0%	
SCADA, Information Sys, Network and Software	36,000	10,855	36,000	-	0.0%	
Subtotal	\$ 73,100	\$ 25,355	\$ 73,100	\$ -	0.0%	
Materials / Supplies/ Equipment & Maintenance						
Shop & Small Tools	\$ 10,000	\$ 5,098	\$ 10,000	\$ -	0.0%	
Housekeeping & Hospitality	1,500	1,280	1,500	-	0.0%	
Office & Network	1,700	862	1,700	-	0.0%	
Personnel/ Safety & Traffic Control	14,500	4,192	14,000	(500)	-3.4%	
Laundry & Uniform Services	10,500	10,236	11,000	500	4.8%	
Subtotal	\$ 38,200	\$ 21,668	\$ 38,200	\$ -	0.0%	
TOTAL GENERAL OPERATIONS	\$ 143,800	\$ 70,428	\$ 143,600	\$ (200)	-0.1%	
III. BUILDING & FACILITIES						
Gasoline & Diesel Fuel	\$ 45,500	\$ 33,939	\$ 45,500	\$ -	0.0%	
Gasoline & Diesel Fuel Reimb (CAL FIRE/Reclam)	(27,200)	(24,617)	(27,200)	-	0.0%	
Subtotal	\$ 18,300	\$ 9,322	\$ 18,300	\$ -	0.0%	
Materials/Supplies/Equipment & Maintenance						
Buildings & Facilities Repairs & Maintenance	\$ 59,100	\$ 33,961	\$ 108,600	\$ 49,500	83.8%	
Alloc to Admin for Building & Facil Maint	(30,000)	(14,998)	(50,100)	(20,100)	67.0%	
Alloc to Fire for Building & Facil Maint	(19,300)	(14,305)	(39,700)	(20,400)	105.7%	
Subtotal	\$ 9,800	\$ 4,658	\$ 18,800	\$ 9,000	91.8%	
TOTAL BUILDING & FACILITIES	\$ 28,100	\$ 13,980	\$ 37,100	\$ 9,000	32.0%	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
WASTEWATER / MAINTENANCE**

	BUDGET FY 2009-10	PROJECTED ACTUAL FY 2009-10	PROPOSED FY 2010-11	CHANGE FROM FY 2009-10 BUDGET	
				\$	%
IV. WASTEWATER OPERATIONS (Supplies / Equipment and R&M)					
Vehicles / Communications & Equipment	\$ 36,800	\$ 37,835	\$ 36,800	\$ -	0.0%
Sewer Pump Stations	83,000	73,466	83,000	-	0.0%
Subsurface Lines & Equipment	21,500	26,529	21,500	-	0.0%
Call Out Mileage Expense	1,500	816	1,500	-	0.0%
TOTAL WASTEWATER OPERATIONS	\$ 142,800	\$ 138,647	\$ 142,800	\$ -	0.0%
V. UTILITIES					
Gas & Electricity	\$ 73,000	\$ 65,775	\$ 73,000	\$ -	0.0%
Telephone & Communications	31,800	31,308	32,500	700	2.2%
Water	2,200	1,321	2,100	(100)	-4.5%
TOTAL UTILITIES	\$ 107,000	\$ 98,404	\$ 107,600	\$ 600	0.6%
VI. CONTRACTUAL SERVICES					
CAWD Sewer Treatment & Disposal Agreement	\$ 1,085,000	\$ 999,844	\$ 1,100,000	\$ 15,000	1.4%
TOTAL CONTRACTUAL SERVICES	\$ 1,085,000	\$ 999,844	\$ 1,100,000	\$ 15,000	1.4%
CONTINGENCY - 5%	\$ 108,100	\$ -	\$ 111,400	\$ 3,300	3.1%
TOTAL WASTEWATER / MAINTENANCE	\$ 2,272,500	\$ 2,021,791	\$ 2,344,000	\$ 71,500	3.1%

SOLID WASTE

	BUDGET FY 2009-10	PROJECTED ACTUAL FY 2009-10	PROPOSED FY 2010-11	CHANGE FROM FY 2009-10 BUDGET	
				\$	%
I. GENERAL OPERATIONS					
Programs & Charges					
Recycling Media Coalition Support Contrib.	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.0%
Hazardous Material Recycling Event	65,000	46,478	65,000	-	0.0%
Landfill Disposal Fee Increase Offset (Jan-Jun)	5,000	5,000	-	(5,000)	-100.0%
TOTAL GENERAL OPERATIONS	\$ 75,000	\$ 56,478	\$ 70,000	\$ (5,000)	-6.7%
II. CONTRACTUAL SERVICES					
Waste Mgmt Basic Residential Collection & Disposal Svc	539,000	538,661	544,000	\$ 5,000	0.9%
TOTAL CONTRACTUAL SERVICES	\$ 539,000	\$ 538,661	\$ 544,000	\$ 5,000	0.9%
TOTAL SOLID WASTE	\$ 614,000	\$ 595,139	\$ 614,000	\$ -	0.0%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

**OPERATING EXPENDITURES DETAIL
RECLAMATION**

	BUDGET		PROJECTED		CHANGE FROM	
	FY 2009-10	FY 2009-10	FY 2009-10	FY 2009-10	PROPOSED FY 2010-11	FY 2009-10 BUDGET \$ %
I. ADMINISTRATIVE & GENERAL EXPENSES						
Salaries, Benefits & Overhead						
Salaries - Admin & Engineering	\$ 26,700	\$ 17,868	\$ 26,650	\$ (50)		-0.2%
Payroll Taxes/Benefits - Admin & Engineering	13,300	8,934	13,350	50		0.4%
Subtotal	\$ 40,000	\$ 26,802	\$ 40,000	\$ (0)		0.0%
Other Administrative & General Expenses						
Directors Fees	\$ 600	\$ 200	\$ 500	\$ (100)		-16.7%
Insurance - Property & Liability	7,200	5,515	7,000	(200)		-2.8%
Insurance - Earthquake	15,500	12,967	16,000	500		3.2%
Insurance Forest Lake Dam Failure Liability	10,500	6,566	7,300	(3,200)		-30.5%
Subtotal	\$ 33,800	\$ 25,248	\$ 30,800	\$ (3,000)		-8.9%
TOTAL ADMINISTRATIVE & GENERAL	\$ 73,800	\$ 52,050	\$ 70,800	\$ (3,000)		-4.1%
II. DISTRIBUTION SYSTEM O&M EXPENSES						
Salaries, Benefits & Overhead						
Salaries - Maintenance	\$ 78,900	\$ 45,049	\$ 64,900	\$ (14,000)		-17.7%
Payroll Taxes/Benefits - Maintenance	39,400	22,525	32,400	(7,000)		-17.8%
Subtotal	\$ 118,300	\$ 67,574	\$ 97,300	\$ (21,000)		-17.8%
Energy & Utilities						
Gas & Electricity	\$ 53,700	\$ 32,918	\$ 45,800	\$ (7,900)		-14.7%
Telephone & Communications	11,500	11,517	11,500	-		0.0%
Forest Lake Eye Wash Sys Standby Water	700	452	700	-		0.0%
Subtotal	\$ 65,900	\$ 44,887	\$ 58,000	\$ (7,900)		-12.0%
Other Distribution O&M Expenses						
Permits	\$ 10,000	\$ 9,087	\$ 13,000	\$ 3,000		30.0%
Repairs & Maintenance - Distribution Lines	20,000	9,816	28,000	8,000		40.0%
Repairs & Maintenance - Pump Stations	6,000	1,694	6,000	-		0.0%
Repairs & Maintenance - Forest Lake Reservoir	35,000	81,948	35,000	-		0.0%
Repairs & Maintenance - Poppy Hills Storage Tank	3,000	2,780	42,000	39,000		1300.0%
Call Out Mileage	1,500	1,534	1,700	200		13.3%
Fuel	2,500	3,294	2,500	-		0.0%
Training & Tuitions / Assoc Memberships & Certifications	3,500	2,867	3,500	-		0.0%
Materials & Supplies - Forest Lake Reservoir	10,000	18,146	10,000	-		0.0%
Rescue & Safety Supplies / Equipment	4,000	3,228	4,000	-		0.0%
Forest Lake Chemicals	35,000	33,691	34,000	(1,000)		-2.9%
Scada System Supplies / Equipment / Repairs & Maintenance	2,000	1,238	2,000	-		0.0%
Scada Sys Software / Instrumentation Consulting	5,000	7,208	30,000	25,000		500.0%
Lab Contract Svc/ Water Quality Analysis	4,000	480	2,000	(2,000)		-50.0%
Subtotal	\$ 141,500	\$ 177,010	\$ 213,700	\$ 72,200		51.0%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

OPERATING EXPENDITURES DETAIL

RECLAMATION

	BUDGET FY 2009-10	PROJECTED ACTUAL FY 2009-10	PROPOSED FY 2010-11	CHANGE FROM FY 2009-10 BUDGET	
				\$	%
Professional Services					
Engineering Consulting	\$ 30,000	\$ 18,115	\$ 25,000	\$ (5,000)	-16.7%
Other Professional Services	-	495	1,000	1,000	N/A
Subtotal	\$ 30,000	\$ 18,610	\$ 26,000	\$ (4,000)	-13.3%
TOTAL DISTRIBUTION SYSTEM	\$ 355,700	\$ 308,081	\$ 395,000	\$ 39,300	11.0%
TOTAL RECLAMATION PRJ (BEFORE CONTINGENCY)	429,500	360,131	465,800	36,300	8.5%
III. CONTINGENCY - 5%	\$ 21,500	\$ -	\$ 19,200	\$ (2,300)	-10.7%
TOTAL RECLAMATION PRJ	\$ 451,000	\$ 360,131	\$ 485,000	\$ 34,000	7.5%

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

CAPITAL OUTLAYS

	BUDGET		PROJECTED		CHANGE FROM		Information Only Carry Over FY 2009-10
	FY 2009-10		FY 2009-10		PROPOSED FY 2010-11	FY 2009-10 BUDGET \$ %	
<u>A. ADMINISTRATION / ENGINEERING</u>							
Office & Community Rm Equip	\$ 115,000	\$	24,560	\$	175,000	\$ 60,000 52.2%	\$ 45,000
Emergency Replacement Reserve	10,000		-		10,000	- 0.0%	10,000
Subtotal	\$ 125,000	\$	24,560	\$	185,000	\$ 60,000 48.0%	\$ 55,000
<u>B. POLICE PROTECTION / SECURITY</u>							
Traffic Control Equipment	\$ -	\$	-	\$	-	- N/A	
Subtotal	\$ -	\$	-	\$	-	- N/A	\$ -
<u>C. FIRE</u>							
Capital Improvement Projects	\$ 2,295,000	\$	107,836	\$	2,230,000	\$ (65,000) -2.8%	\$ 2,170,000
Fire Department Equipment	130,000		59,091		642,000	512,000 393.8%	52,000
Emergency Replacement Reserve	20,000		-		20,000	- 0.0%	20,000
Subtotal	\$ 2,445,000	\$	166,927	\$	2,892,000	\$ 447,000 18.3%	\$ 2,242,000
<u>D. WASTEWATER / MAINTENANCE</u>							
Treatment Plant Capital Outlays	\$ 111,000	\$	86,495	\$	106,000	\$ (5,000) -4.5%	\$ 6,000
Sewer Replacement Projects	700,000		637,156		745,000	45,000 6.4%	45,000
Fueling Station Rehabilitation	25,000		-		25,000	- 0.0%	25,000
Pump Stations Rehabilitation Project	225,000		182,101		1,030,000	805,000 357.8%	-
Wastewater Dept Equipment	270,000		42,081		220,000	(50,000) -18.5%	120,000
Emergency Replacement Reserve	20,000		-		20,000	- 0.0%	20,000
Subtotal	\$ 1,351,000	\$	947,834	\$	2,146,000	\$ 795,000 58.8%	\$ 216,000
<u>E. RECLAMATION</u>							
Forest Lake Capital Improvements	\$ 40,000	\$	-	\$	-	\$ (40,000) -100.0%	
Distribution System Capital Improve	50,000		-		75,000	25,000 50.0%	
Reclamation Prj Equipment	30,000		-		90,000	60,000 200.0%	
Subtotal	\$ 120,000	\$	-	\$	165,000	\$ 45,000 37.5%	\$ -
TOTAL CAPITAL ITEMS	\$ 4,041,000	\$	1,139,321	\$	5,388,000	\$ 1,347,000 33.3%	\$ 2,513,000

The Proposed \$5,388,000 for Capital Outlays includes \$2,513,000 in carry-over items from the previous Fiscal Year 2009-10 Budget and \$165,000 in reimbursements.

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

CAPITAL OUTLAY DETAIL

ADMINISTRATION / ENGINEERING

	PROPOSED FY 2010-11	<i>Information Only</i> CARRY OVER FY 2009-10
ADMIN OFFICE EQUIPMENT		
Buiding Generator	\$ 50,000	
GIS / Information Systems Development	35,000	
Replace Network File Servers (2)	20,000	
Replace Network Color/Printer & Scanner	25,000	25,000
Replace Reverse 911 Server	10,000	10,000
Replace Network Equipment (Switches)	10,000	10,000
Training Room Multijmedia Projector	10,000	
Board Room Multijmedia Projector	10,000	
Miscellaneous Equipment	5,000	
TOTAL EQUIPMENT	\$ 175,000	\$ 45,000

POLICE PROTECTION / SECURITY

TRAFFIC CONTROL EQUIPMENT		
TOTAL EQUIPMENT	\$ -	\$ -

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

CAPITAL OUTLAY DETAIL

FIRE / EMERGENCY MEDICAL

	PROPOSED FY 2010-11	<i>Information Only</i> CARRY OVER FY 2009-10
CAPITAL IMPROVEMENT PROJECTS		
New Spruance Water Tank (600,000 gallons)	\$ 2,065,000	\$ 2,065,000
Fire Road No. 20 Intersection Improvements	85,000	85,000
Exercise Room Addition	60,000	
Dormitory Remodel / Station Carpet Replacement	20,000	20,000
TOTAL CAPITAL IMPROVEMENTS	\$ 2,230,000	\$ 2,170,000
FIRE DEPT EQUIPMENT		
<u>Pebble Beach Fire Station</u>		
Replace Engine 6621	\$ 500,000	
Monterey County / Cal Fire Dispatch Systems Connection Prj	60,000	40,000
AED Defibrillators (2)	6,000	
SUBTOTAL	\$ 566,000	\$ 40,000
<u>Pebble Beach Prevention</u>		
SUBTOTAL	\$ -	\$ -
<u>Carmel Hill Station - 50% PBCSD Share</u>		
Replace SCBA Air Compressor & Refill Station	\$ 16,000	
Repair Station Driveway	15,000	
Remodel Kitchen	15,000	
SUBTOTAL	\$ 46,000	\$ -
<u>Shared Battalion Programs - PBCSD Share 37.5%</u>		
Replace Fire Prevention Chief Command Vehicle (SUV) B4605	\$ 40,000	
Fire Prevention Chief SUV Cost Share (62.5%) Reimb	(25,000)	
Battalion Wide Area Network (WAN) / Mobile Computing & Automated Vehicle Locator Software (PBCSD 37.5 % Share)	12,000	12,000
Fire Prevention Chief SCBA	8,000	
Fire Prevention Chief SCBA Cost Share (62.5%) Reimb	(5,000)	
SUBTOTAL	\$ 30,000	\$ 12,000
<u>Shared Paramedic / Battalion Training Programs</u>		
SUBTOTAL	\$ -	\$ -
TOTAL EQUIPMENT	\$ 642,000	\$ 52,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

WASTEWATER / MAINTENANCE

	PROPOSED FY 2010-11	<i>Information Only</i> CARRY OVER FY 2009-10
CAPITAL IMPROVEMENT PROJECTS		
2010 Sewer Replacement Prj	\$ 645,000	\$ 45,000
2011 Sewer Replacement Prj	100,000	
Fueling Station Rehabilitation	25,000	25,000
TOTAL CAPITAL IMPROVEMENTS	\$ 770,000	\$ 70,000
PUMP STATIONS REHABILITATION PROJECTS		
Pump Station P-7 Improvements	\$ 1,000,000	
Pump Station P-3 Solids Grinders (2) Rebuild	30,000	
TOTAL PUMP STATIONS	\$ 1,030,000	\$ -
MAINTENANCE DEPT EQUIPMENT		
Trailer-Mounted Sewer Line Rodding Machine	\$ 110,000	\$ 110,000
Scada System Servers / Software (3)	40,000	
Miscellaneous Maintenance Equipment	25,000	
CCTV Camera / Transporter	20,000	
Portable 15KW Generator (50% Share)	15,000	
Confined Space Equipment	10,000	10,000
TOTAL EQUIPMENT	\$ 220,000	\$ 120,000

**WASTEWATER TREATMENT PLANT
(1/3 PBCSD Share)**

CAPITAL IMPROVEMENT PROJECTS		
Digester No. 1 Cleaning	\$ 54,500	
Steel Pipe Trestle w/ Walkway Engineering Analysis	8,500	
TOTAL CAPITAL IMPROVEMENTS PRJ	\$ 63,000	\$ -
EQUIPMENT		
Miscellaneous Treatment Plant Capital Equipment	\$ 10,000	
Chlorinators - 1000lb (2)	9,500	
PLC (2) Aeration	8,000	\$6,000
Aeration Basin Air Header Actuator Repl (50% Reclamation)	4,000	
Scada Workstation Repl - Software / I-Phone Upgrade (50% Reclam)	4,000	
Replace Tankage Kickboards (Aluminum)	3,000	
Handrail Repl (Primary Clarifiers #1 & #2, Aeration Basin #3 & #4)	2,500	
Belt Press Sludge Feed Pump	2,000	
TOTAL EQUIPMENT	\$ 43,000	\$ 6,000

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
FY 2010-11 FINAL BUDGET**

CAPITAL OUTLAY DETAIL

RECLAMATION

	PROPOSED FY 2010-11	CARRY OVER FY 2009-10
FOREST LAKE CAPITAL IMPROVEMENTS		
TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -
DISTRIBUTION SYSTEM CAPITAL IMPROVEMENT PROJECTS		
Pipeline Cathodic Protection Phase II	\$ 50,000	
Storage Tank Cathodic Protection System Rehab	25,000	
TOTAL CAPITAL IMPROVEMENTS	\$ 75,000	\$ -
RECLAMATION EQUIPMENT (FOREST LAKE & DISTRIBUTION SYS		
Forest Lake Spare Feed Pump Installation	\$ 40,000	
Forest Lake Spare Feed Pump Purchase (Re-budget from FY 2009-10)	30,000	
Portable 15KW Generator (50% Share)	20,000	
TOTAL EQUIPMENT	\$ 90,000	\$ -

FINAL BUDGET

FY 2010-11

FINAL BUDGET RESOLUTIONS

- 1) **No. 10-09** Approving Service Charges and Special Assessments for Sewer Treatment and Disposal, Garbage and Refuse Collection and Disposal, and Fire Protection Services within the District for Fiscal Year 2010-11.
- 2) **No. 10-10** Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property Related fees and charges for Fiscal Year 2010-11.
- 3) **No. 10-11** Adopting the Final Budget for the Fiscal Year 2010-11.
- 4) **No. 10-12** Approving Positions, Classifications, and Pay Schedule for Fiscal Year 2010-11.
- 5) **No. 10-13** Establishing the District Sewer Connection Fee for Fiscal Year 2010-11.



**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-09**

**APPROVING SERVICE CHARGES FOR SEWER TREATMENT AND
DISPOSAL AND GARBAGE COLLECTION AND DISPOSAL SERVICES; AND
A SPECIAL TAX FOR FIRE PROTECTION SERVICES WITHIN THE
DISTRICT FOR THE FISCAL YEAR 2010-11**

-o0o-

WHEREAS, on June 2, 1981 the voters of former Monterey County Service Area (“CSA”) No. 42 approved a proposition entitled, "*Ordinance No. 2703, An Ordinance of The County of Monterey Imposing A Special Tax For Fire Protection And Prevention In Monterey County Service Area No. 42*"; and

WHEREAS, this District, as successor in interest to CSA No. 42, subsequently adopted Ordinance No. 2 ratifying and adopting all ordinances and resolutions of said CSA; and

WHEREAS, this District adopted Ordinances No. 3 and 13 providing for collection of sewer treatment and disposal, and garbage and refuse collection and disposal services provided by the District on the County property tax roll; and

WHEREAS, it is necessary to fix rates for sewer treatment and disposal services, garbage and refuse collection and disposal services and to determine and levy the amount of the annual special tax for fire protection and prevention services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pebble Beach Community Services District as follows:

1. The annual rates for District services are approved as follows:
 - a) sewer treatment and disposal services as displayed in the “Exhibit A” attached hereto,
 - b) basic residential garbage and refuse collection and disposal services: \$201.72,
 - c) special tax for fire protection and prevention services: \$51.20 for residential units, \$25.60 for unimproved parcels and for other properties as prescribed in CSA No. 42 Ordinance No.2703.
2. The service charges and special tax are hereby adopted in full and ordered to be listed, along with any changes approved by the Board, in a report to be prepared by the General Manager/Secretary or his designated representative, and said charges and special tax are to be collected on the tax rolls of the County of Monterey for fiscal year 2010-11 in the manner provided by law.

3. The Board Secretary is instructed to file with the Auditor of Monterey County, on or before the 1st day of August 2010, an electronic list of said service charges and special tax levied on each separate parcel, and a certified copy of this Resolution.

PASSED AND ADOPTED by the Board of Directors of the Pebble Beach Community Services District, Pebble Beach, Monterey County, California, at a regular meeting held on **July 30, 2010** by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ATTEST:

Jeffrey B. Froke, Board President

Michael A. Niccum, Board Secretary

Exhibit A

RATE SCHEDULE FOR FY 2010-11 SEWER SERVICE CHARGES

Rate Schedule. Sewer Service Charges are hereby prescribed for all premises within the District, and for all undeveloped residential lots of record for which the sewerage system is being maintained in order to provide for eventual connection for the said residential lots of record. The annual rates for operation and maintenance of sewage treatment and local collection facilities shall be as follows:

<u>SOURCE</u>	<u>2010-11 RATES FOR SYSTEM-WIDE USER CHARGE</u>	<u>LOCAL SYSTEM CHARGE</u>
<u>Residential</u> (\$/Unit)	\$175.44	
<u>Motel/Hotel</u> (\$/Unit)		
Private.....	35.08	
Commercial.....	87.72	
<u>School & Child Day Care</u>		
\$/Boarding - Student.....	43.86	79.14
\$/day Student/Child	8.78	15.82
<u>Restaurant/Bar</u> (\$/Seat/Seating).....	11.70	
<u>Dining Rooms</u> (\$/Seat/Seating)		
Private.....	3.50	
Commercial.....	8.78	
<u>Gas Station</u> (\$/Unit).....	350.88	
<u>Miscellaneous Commercial</u>		
\$/ 1-10 Employees.....	175.44	
\$/ 11-20 Employees.....	350.88	
\$/ 21-30 Employees.....	526.32	
<u>Post Office</u> (\$/Unit).....	175.44	
<u>Large Commercial Users</u> (\$/1000 Gallons).....	3.04	5.49
<u>Miscellaneous</u>		
Restroom (\$/Toilet).....	21.94	
Availability Fee: Undeveloped Residential Lots of Record.....	58.48	

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-10**

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH
RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES,
ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

-oOo-

WHEREAS, Pebble Beach Community Services District (“District”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments and property-related fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2010-11.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pebble Beach Community Services District as follows:

1. The District hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments and property-related fees or charges identified in Exhibit "A," regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The District further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, the District shall be solely liable and responsible for defending, at its sole expense, cost and risk, each and every action, suit or other proceeding brought against the County of Monterey, its officers,

employees and agents for every claim, demand or challenge to the levying or imposition of the general or special taxes, assessments and property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit or other proceeding, including all claims for refunds and interest thereon, legal fees, court costs and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Pebble Beach Community Services District duly held on **July 30, 2010**, by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ATTEST:

Jeffrey B. Froke, Board President

Michael A. Niccum, Board Secretary

EXHIBIT "A"

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-10
CERTIFYING COMPLIANCE WITH STATE LAW WITH
RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES,
ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

FISCAL YEAR 2010-11

GENERAL TAXES: None.

SPECIAL TAXES: Fire Service Special Tax.

ASSESSMENTS: None.

PROPERTY-RELATED FEES OR CHARGES:

1. Levied as an incident of property ownership: Sewer availability fee.
2. Other: Sewer Service Charges.

Garbage Basic Service Charges.

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-11**

ADOPTING FINAL BUDGET FOR FISCAL YEAR 2010-11

-o0o-

WHEREAS, on May 28, 2010, the Board of Directors of the Pebble Beach Community Services District ("District") has received, reviewed and approved a Preliminary Budget for the District for Fiscal Year 2010-11; and

WHEREAS, the District has provided notification to the public and disseminated information about the Preliminary Budget, and has held a public hearing on this date to receive any questions, comments and requested changes to be considered in the adoption of a Final Budget for the District for Fiscal Year 2010-11.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pebble Beach Community Services District, Monterey County, California, as follows:

1. The District's Final Budget for FY 2010-11, attached hereto as Exhibit A, is hereby approved.
2. The Final Budget for FY 2010-11 includes the following anticipated revenues and expenditures:

REVENUES:

Property Taxes	\$9,850,000
User Fees	1,474,500
Interest	150,000
Other	266,500
Reimbursements	650,000
From Fund Balance/Reserves:	<u>3,821,000</u>
Total Revenues	\$16,212,000

EXPENDITURES:

Operations	\$10,824,000
Capital Items	<u>5,388,000</u>
Total Expenditures	\$16,212,000

3. The Board Secretary is instructed to transmit to the Monterey County Auditor-Controller a certified copy of this Resolution and the Fiscal Year 2010-11 Final Budget.

PASSED AND ADOPTED by the Board of Directors of Pebble Beach Community Services District, Pebble Beach, Monterey County, California, at a regular meeting held on **July 30, 2010** by the following vote:

AYES: Directors:
NOES: Directors:
ABSENT: Directors:

ATTEST:

Jeffrey B. Froke, Board President

Michael A. Niccum, Board Secretary

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-12**

**APPROVING POSITIONS, CLASSIFICATIONS,
AND PAY SCHEDULE FOR FISCAL YEAR 2010-11**

-o0o-

RESOLVED, by the Board of Directors of the Pebble Beach Community Services District, Monterey County, California, that:

1. The number of employee positions, classifications, and pay schedule for fiscal year 2010-11, as shown on Exhibit "A" hereto, and the same is hereby adopted as this District's personnel and pay plan for fiscal year 2010-11.

2. This Resolution shall be entered upon the minutes of this Board, and its provisions shall become effective on July 1, 2010.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Pebble Beach Community Services District, Pebble Beach, Monterey County, California, duly held on **July 30, 2010** by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ATTEST:

Jeffrey B. Froke, Board President

Michael A. Niccum, Board Secretary

"Exhibit A"

FY 2010-11

PEBBLE BEACH COMMUNITY SERVICES DISTRICT

PAY AND CLASSIFICATION PLAN

<u>No. of Positions</u>	<u>Classification</u>	<u>Range</u>	<u>Salary</u>
1.0	General Manager/District Engineer	Flat	\$168,624/yr.
1.0	Deputy General Manager/CFO	67	10,707/mo-13,015/mo
1.0	Senior Accountant	45	6,220/mo-7,560/mo
	Accountant	40	5,497/mo-6,682/mo
1.0	Accounting Technician	31	4,402/mo-5,351/mo
1.0	Administration & Technical Support Specialist	33	4,625/mo-5,621/mo
2.0	Associate Engineer	45	6,220/mo-7,560/mo
	Assistant Engineer	41	5,635/mo-6,849/mo
1.0	Field Maintenance Supervisor	45	6,220/mo-7,560/mo
	Maintenance Worker I	25	3,796/mo-4,614/mo
	Maintenance Worker II	29	4,190/mo-5,093/mo
	Maintenance Technician I	34	4,740/mo-5,762/mo
<u>4.0</u>	Maintenance Technician II	38	5,233/mo-6,359/mo
<u><u>12.0</u></u>			

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 10-13**

**ESTABLISHING THE DISTRICT SEWER CONNECTION FEE
FOR THE FISCAL YEAR 2010-11**

-o0o-

WHEREAS, Ordinance No. 18 establishes a specified formula for the determination of sewer connection fees for the Pebble Beach Community Services District with said fees to be adjusted annually, or more frequently, based upon certain determinations to be made by the General Manager, including the current value of District assets; and

WHEREAS, the Deputy General Manager has submitted his report to this Board, attached hereto as Exhibit A, with revised information as to the District's assets, based on determination of applicable assets on June 30, 2010.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Pebble Beach Community Services District that, based upon the revised information now presented to it, the District's sewer connection and annexation fees, as established by Ordinance No. 18, are hereby determined to be \$4,038 per equivalent residential unit for the Fiscal Year 2010-11.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Pebble Beach Community Services District, Pebble Beach, Monterey County, California, duly held on **July 30, 2010** by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ATTEST:

Jeffrey B. Froke, Board President

Michael A. Niccum, Board Secretary

DEPUTY GENERAL MANAGER/CFO REPORT

July 30, 2010

To: Board of Directors

From: Suha Kilic, Deputy GM/CFO

Subject: **PBCSD FY 2010-11 Sewer Connection Fee**

ISSUE

PBCSD Ordinance No.18 adopted March 31, 1989 provides a formula to determine the fees to be collected from property owners who make a connection to the sewer system. The formula is based on treatment plant capacity and three variables: 1) current value of the District's applicable assets, 2) average daily flow per capita and, 3) capita per residential unit.

The ordinance requires valuations to be recalculated and sewer connection fees to be updated annually by a resolution of the Board.

RECOMMENDATION

It is recommended the Board consider approving the attached Resolution No. 10-13 which establishes the FY 2010-11 sewer connection fee as \$4,038.

DISCUSSION

The formula calculates the connection fee per Equivalent Residential Unit (ERU). This amount is used as the basic unit in determining connection fees for various structures. Ordinance No.18 provides a table which converts various types of structures to ERU. The connection fee per ERU is calculated as \$4,038 for the FY 2010-11. This amount is \$309 less than the previous fiscal year's fee of \$4,347. This decrease is due to a decrease in the depreciated value of PBCSD's applicable assets from the prior year. According to the State Water Resources Control Board's latest available survey (FY 2007-08), the average sewer connection fee in the State is \$3,870.

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
CONNECTION FEE CALCULATIONS
FY 2010-11**

Based on fixed asset values on June 30, 2010

CAWD Treatment Plant PBCSD Share:

CAWD Applicable Assets Replacement Value	\$71,468,572	
Local Value- After Grant Funds	65,237,051	
Excluded Assets	(47,749,492)	
PBCSD Share		5,823,357

PBCSD other Applicable Assets	\$12,095,202	
Depreciated Value	4,592,578	
ENR Updated Value		5,588,297

Add Applicable Current Assets at 6/30/10		9,560,733
Subtotal		\$20,972,387
Total Value of all Applicable Assets on 6/30/09		\$23,475,129
Applicable portion of change since 6/30/09		(1,668,495)
(A) Total Value of all Applicable District Assets 6/30/10		<u>\$21,806,634</u>

(B) Average Daily Flow per Residential Usage (gpd) (See Note 1)		185 gpd
(C) PBCSD share of Authorized Flows (1/3 x 3mgd) = 1mgd		
(D) Connection fee per gallon per day (A) divided by (C)		\$21.81
Connection fee per Equivalent Residential Unit (B) x (D) (See Note 2)		<u>\$4,038</u>
CONNECTION FEE FY 2010-11		<u>\$4,038</u>

NOTES:

- (1) Following method was used in the calculation of average daily flow per residential usage:
 - Estimated average number of persons per residential unit = 1.85 (PBCSD Information Systems)
 - Average Daily Flow per Capita = 100 gpd (Wastewater Treatment Facility Design Criteria)
 - Average Daily Flow per Residential Usage = 1.85 x 100 = 185 gpd

- (2) Calculated using the formula specified in PBCSD Ordinance No.18 adopted March 31, 1989