

Pebble Beach Community Services District

Safety Committee Meeting Minutes

May 25, 2007

MEMBERS PRESENT: Mike Niccum, District Safety Officer
Richard Farfan, Administrative Dept. Safety Coordinator
David Drewien, Maintenance Department Safety Coordinator

1. Minutes of Last Meeting:

Minutes of the last safety committee meeting held on February 2, 2007 were reviewed.

2. Accidents or Incidents:

The new televising truck received minor damage on March 1st to the fiberglass box corner after contact with a low hanging branch on Paradise Park Road. The branch exhibited many scars from previous encounters with garbage trucks and the Pebble Beach Company has agreed to remove the branch. The maintenance department repaired the truck damage in house.

Juan Moreno injured his arm reaching into the televising truck to stop a fall caused by an unstable portable step. The rear sliding door was already closing and bruised his arm. Juan was sent for x-rays and the doctor confirmed the injury was a bruise. The portable step was modified with the installation of a metal pin to improve stability. There were no lost workdays related to this incident.

3. Reports of Unsafe Conditions or Hazards:

Nancy Johnson noticed a burning smell on April 12th and after unplugging electrical equipment contacted the fire department. Fire personnel determined the surge protector/UPS unit for the computer equipment produced enough heat to melt a small section of the unit. Nancy will not plug a small portable heater to the same power source as the computer in the future.

The maintenance crew indicated work activities on the Forest Lake backwash basin occur near the edge of the top slab and in some areas the drop to ground elevation exceeds 40 inches. The assistant engineer is working on a design for new hand railing in the effected area.

Mike reported there were no written suggestions received in the suggestion boxes.

4. Safety Meeting Reports:

The maintenance department continued to hold weekly safety meetings.

Mike reported a risk engineer from Chubb Group of Insurance Companies which provides umbrella property and boiler insurance to the District insurance carrier ACWA-JPIA (Association of California Water Agencies-Joint Powers Insurance Authority) visited District facilities on February 6th. The followup report included a recommendation to repaint the propane tank and install new warning stickers which has been completed. The second recommendation was to install smoke detectors in the Forest Lake chemical building including an automatic monitoring system. District staff requesting proposals to install smoke detectors tied to the SCADA system to provide continuous monitoring. There is no code requirement for smoke detectors in the building.

6. Training:

The maintenance department received a full day of confined space entry training which also included a number of fire department personnel.

7. Next Meeting:

The committee agreed to schedule a meeting in August 2007 with the exact date to be determined later.

Mike Niccum
District Engineer / Safety Officer

Approved by Safety Committee

Date: _____

Reviewed by:

General Manager _____ Date: _____

Board of Directors Date: _____

Posted Date: _____

Agenda Item No. 19