

**Carmel Area Wastewater District/Pebble Beach Community Services District  
Pebble Beach Company**

**WASTEWATER RECLAMATION PROJECT  
MANAGEMENT COMMITTEE**

**MINUTES**

**Meeting of May 8, 2015  
Pebble Beach Community Services District Boardroom  
Forest Lake & Lopez Roads, Pebble Beach, CA**

**1. Call to Order**

Mike Niccum, PBCSD General Manager, serving as facilitator, called the meeting to order at 9:30 a.m. Members or alternates present were: Robert Siegfried and Charlotte Townsend, Carmel Area Wastewater District Board of Directors (CAWD); Richard Verbanec and Richard Gebhart, Board of Directors, Pebble Beach Community Services District (PBCSD); David Heuck, Executive Vice President and Chief Financial Officer, Pebble Beach Company (PBCo), and Mike Bowhay, Independent Reclaimed Water Users Group (IRWUG).

**Others in attendance:**

Barbara Buikema, General Manager, CAWD  
Rob Wellington, Legal Counsel, CAWD/PBCSD  
Jim Grover, Principal Accountant, CAWD  
James Pinkevich, Plant Superintendent, CAWD  
Brent Reitz, PBC/IRWUG Project Representative  
David Stoldt, General Manager, Monterey Peninsula Water Management District (MPWMD)  
Nick Becker, Principal Engineer, PBCSD  
Laura Dadiw, Clerk, PBCSD

**2. Period for welcoming visitors, receiving public comment regarding matters not listed or considering changes to the agenda**

There were no comments or requested changes to the agenda.

**3. Minutes**

*It was moved by Member Verbanec, seconded by Member Bowhay, and unanimously carried, to approve the minutes of the Committee meeting of February 20, 2015.*

**4. CAWD/PBCSD Wastewater Reclamation Project Budget for Fiscal Year 2015-16**

CAWD General Manager, Barbara Buikema gave highlights of the proposed budget noting it is balanced by a \$375,000 contribution from the project's Capital Reserve Fund. It was suggested that a graphical summary by quarter or year be included with the proposed budget.

*It was moved by Member Verbanec, seconded by Member Siegfried, and unanimously carried, to adopt the CAWD/PBCSD Reclamation Project Budget for fiscal year 2015-16.*

**5. Receive and consider reports relating to Operations and Maintenance of Project**

**A. Financial Statements (March 2015)**

CAWD Principal Account, Jim Grover summarized the statements, noting that revenues and expenses are tracking with projected amounts.

*The O & M Financial Statements for the period were received for information and no action was required.*

**B. Receive/consider reports relating to Project operations and maintenance – (“O & M”) of Project**

CAWD Plant Superintendent, James Pinkevich updated the committee on the operational status of both the wastewater treatment plant and MF/RO (microfiltration/reverse osmosis) treatment facility. He reported that MF/RO production would be down for several days during the week of May 11th in order to complete the installation of the ClearLogx delivery system (within existing flow equalization basin). The Carter Lake Membranes (installed in January, 2015) appear to be performing well with normal/expected trans-membrane-pressure values.

**C. Distribution System O & M**

The Committee received a written Distribution System Operations Report from PBCSD Engineer Becker. The recycled water demand throughout February, March & April tracked above normal. Reservoir storage continued to see an increasing trend throughout February and most of March. Irrigation demand above recycled water production rates began in late March marking the start of the irrigation season; resulting in a decreasing trend in reservoir storage. Storage volume at the reservoir is currently at approximately 87MGals (76%).

*The Distribution System O & M Report was received for information and no action was required or taken by the Committee.*

**6. Receive Miscellaneous Information or Announcements from Members, Staff or Visitors**

David Stoldt, General Manager for the Monterey Peninsula Water Management District gave a detailed report on how Executive Order B-29-15 recently issued by Governor Brown (restrictions to achieve a statewide 25% reduction in potable urban water usage) will affect the Monterey Peninsula and surrounding area.

**7. Closed Session**

The Committee did not meet in a closed session.

**8. Adjournment & Next Meeting Date**

*There being no further business at 10:30 a.m., it was moved and seconded, and determined by consensus of the members, that the Reclamation Management Committee adjourn to its next regular meeting on Friday, August 14, 2015, at 9:30 a.m. in the PBCSD Boardroom at 3101 Forest Lake Road, Pebble Beach.*

Respectfully submitted:

Laura Dadiw, Clerk  
Pebble Beach Community Services District/Dadiw Associates