

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**July 26, 2019  
9:30 A.M.**

**CALL TO ORDER & ROLL CALL**

Peter B. McKee, President \_\_\_ Jeffrey B. Froke, Vice-President \_\_\_  
Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Leo M. Laska \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**PRESENTATION**

3. Receive [Certificate of Achievement for Excellence in Financial Reporting for the PBCSD Comprehensive Annual Financial Report for Fiscal Year 2017-18.](#)

**MINUTES & FINANCIAL MATTERS**

4. Approve [Minutes](#) of Regular Board meeting held on June 28, 2019.
5. Receive [Statement of Receipts and Disbursements for June 2019.](#)
6. Receive [Cash Basis Budget Report for June 2019.](#)
7. Approve [Check Register for June 2019.](#)

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Review [status of Monterey County Emergency Medical Services Issues](#).
10. Adopt [Resolution 19-17](#) approving Memorandum of Understanding for Sharing Staff Position Costs with Cypress and Carmel Highlands Fire Protection Districts.
11. Adopt [Resolution 19-18](#) approving Memorandum of Understanding for Sharing Joint Program Costs with Cypress and Carmel Highlands Fire Protection Districts.

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

12. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
13. Receive status report regarding active [PBCSD capital improvement projects](#).
14. Approve [budget increase for new reclamation project well project](#) for pumping equipment and piping to connect to wastewater collection system.
15. Adopt [Resolution 19-19](#) approving Project Assignment No. 40 with E2 Engineering for engineering services for Reclamation Water Storage Tank Project.
16. Receive [Carmel Area Wastewater District reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director Froke on July 25, 2019 CAWD Board meeting
  - B. Assign Director Gebhart to attend CAWD Board of Directors meeting scheduled for Thursday, August 29, 2019 at 3945 Rio Rd., Carmel.

## **SOLID WASTE MANAGEMENT**

17. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on July 19, 2019](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsl.org](http://www.pbcsl.org) 3 to 5 days before the Board meeting.*

## LAW ENFORCEMENT

18. Receive [Law Enforcement Program Status Report for quarter ending June 30, 2019.](#)

## GENERAL GOVERNMENT

19. Receive [report on July 16, 2019 meeting of the Special Districts Association of Monterey County.](#)
20. Adopt [Resolution 19-20](#) declaring certain District property surplus and authorizing its disposal.
21. Provide direction for General Manager to cast [ballot for California Special Districts Association Board of Directors for Coastal Network, Seat B.](#)
22. Consider cancelling August 30<sup>th</sup> Board Meeting.

## MISCELLANEOUS INFORMATION AND COMMUNICATIONS

23. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager Report.
  - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
  - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
    - The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, August 29, 2019 at 9:00 a.m.** (*Director Gebhart representing PBCSD Board of Directors*).
    - The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, August 23, 2019 at 9:30 a.m.** (*Director Laska representing PBCSD*).
    - The next regular meeting of the **Reclamation Management Committee** will be held on **Wednesday, November 6, 2019 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, October 15, 2019 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 22, 2019 at 4:00 p.m.** (*Director Froke representing PBCSD*).

#### **CLOSED SESSION**

24. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

#### **ADJOURNMENT**

25. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, September 27, 2019 at 9:30 a.m.**

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcd.org](http://www.pbcd.org) 3 to 5 days before the Board meeting.*