

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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**June 28, 2019  
9:30 A.M.**

**CALL TO ORDER & ROLL CALL**

Peter B. McKee, President \_\_\_ Jeffrey B. Froke, Vice-President \_\_\_  
Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Leo M. Laska \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**GENERAL GOVERNMENT**

3. Receive presentation of [District Transparency Certificate of Excellence from California Special District Leadership Foundation](#).

**MINUTES & FINANCIAL MATTERS**

4. Approve [Minutes](#) of Regular Board meeting held on May 31, 2019.
5. Receive [Statement of Receipts and Disbursements for May 2019](#).
6. Approve [Check Register for May 2019](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

**TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:**

**FY 2019-20 PBCSD FINAL BUDGET AND SERVICE FEES**

7. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and [Final Budget for Fiscal Year 2019-20](#) (7/1/19 through 6/30/20).

A. Adopt *Resolution No. 19-10* approving FY 2019-20 service charges and special tax for:

- **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 4% for basic residential from \$24.69 per month to \$25.68 per month.
- **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9% for residential from \$20.62 per month to \$22.48 per month.
- **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.

B. Adopt *Resolution No. 19-11* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.

C. Adopt *Resolution No. 19-12* approving Final Budget for FY 2019-20.

D. Adopt *Resolution No. 19-13* approving positions, classifications and pay schedule for FY 2019-20.

E. Adopt *Resolution No. 19-14* adopting the Appropriation Limit for FY 2019-20.

F. Adopt *Resolution No. 19-15* approving sewer connection fee for FY 2019-20.

**END OF TIMED BUSINESS**

**FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.

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## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active [PBCSD capital improvement projects](#).
11. Adopt [Resolution 19-16](#) approving agreement for engineering services for Reclamation Water Storage Tank Project.
  - A. Approve [agreement for drilling services for new reclamation project well](#).
12. Receive [Carmel Area Wastewater District reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director McKee on June 27, 2019 CAWD Board meeting
  - B. Assign Director Froke to attend CAWD Board of Directors meeting scheduled for Thursday, July 25, 2019 at 3945 Rio Rd., Carmel.

## **SOLID WASTE MANAGEMENT**

13. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on June 21, 2019](#).

## **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

14. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
  - A. General Manager Report.
  - B. Questions from Directors or staff seeking clarification of matters within purview of the District.

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C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, July 25, 2019 at 9:00 a.m.** (*Director Froke representing PBCSD Board of Directors*).
- The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, July 19, 2019 at 9:30 a.m.** (*Director Laska representing PBCSD*).
- The next regular meeting of the **Reclamation Management Committee** will be held on **Wednesday, November 6, 2019 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, July 16, 2019 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 22, 2019 at 4:00 p.m.** (*Director Froke representing PBCSD*).

#### **CLOSED SESSION**

15. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

#### **ADJOURNMENT**

16. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 26, 2019 at 9:30 a.m.**

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