

PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcsd.org

PUBLIC MEETING NOTICE & AGENDA

December 7, 2018
9:30 A.M.

CALL TO ORDER & ROLL CALL

Richard D. Verbanec, President ___ Peter B. McKee Vice-President ___
Jeffrey B. Froke, Ph.D. ___ Richard B. Gebhart ___ Leo M. Laska ___

SWEARING-IN OF DIRECTORS

Execution of *Oath of Office* by Jeffrey B. Froke and Peter B. McKee for terms of office as Directors of Pebble Beach Community Services District

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve **Minutes** of Regular Board meeting held on October 26, 2018.
4. Receive **Statement of Receipts and Disbursements** for October 2018.
5. Receive **Cash Basis Budget Report** for October 2018.
6. Approve **Check Register** for October 2018.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcsd.org 3 to 5 days before the Board meeting.

7. Receive [PBCSD Comprehensive Annual Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2018](#).
8. Receive [Monterey County Treasurer Investment Report](#) for quarter ended September 30, 2018.

FIRE DEPARTMENT

9. Receive Fire Chief's monthly report of [Fire Department operations, training and fire prevention](#).
10. Adopt [Resolution 18-27 identifying terms and conditions for Fire Department response away from duty station](#).
11. Adopt [Resolution 18-28 authorizing purchase of two command vehicles](#) for the West Division Chief and Fire Prevention Chief.

MAINTENANCE, ENGINEERING & CONSTRUCTION

12. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
13. Receive status report regarding active [PBCSD capital improvement projects](#).
14. Receive report on November 7, 2018 meeting of [CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
15. Adopt [Resolution No. 18-29 awarding construction contract for Reclamation Storage Facilities Improvement Project](#).
16. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, December 13, 2018 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

17. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting](#) held on November 30, 2018.

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LAW ENFORCEMENT

18. Receive report for [Del Monte Forest Property Owners Roads and Traffic Committee meeting on November 15, 2018](#).

GENERAL GOVERNMENT

19. Receive schedule of [2019 Conferences and Symposiums](#).
20. Approve [calendar for 2019 Board Meetings](#).
21. Adopt [Investment Policy for PBCSD Public Agency Retirement Services \(PARS\) Post-Employment Benefits Trust](#).
22. Adopt [Resolution No. 18-30 selecting President, Vice-President, Secretary, Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one-year term of office](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

23. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next regular meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, December 13, 2018 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).
 - The next meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, January 18, 2019 at 9:30 a.m.** (*Director Laska representing PBCSD*).

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- The next meeting of the **Reclamation Management Committee** will be held on **Wednesday, February 13, 2019 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, January 15, 2019 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 21, 2019 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

24. A closed session of Board is planned to conduct Board's annual performance evaluation of General Manager and Legal Counsel.

ADJOURNMENT

25. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 25, 2019 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcSD.org 3 to 5 days before the Board meeting.