

PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcسد.org

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**PUBLIC MEETING NOTICE & AGENDA**

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July 28, 2017  
9:30 A.M.

**CALL TO ORDER & ROLL CALL**

Richard D. Verbanec, President \_\_\_ Peter B. McKee Vice-President \_\_\_  
Jeffrey B. Froke, Ph.D. \_\_\_ Richard B. Gebhart \_\_\_ Leo M. Laska \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

**MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on June 30, 2017.
4. Receive [Statement of Receipts and Disbursements for June 2017](#).
5. Receive [Cash Basis Budget Report for June 2017](#).
6. Approve [Check Register for June 2017](#).

**FIRE DEPARTMENT**

7. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
8. Receive [report of PBCSD Open House and Public Safety Day held on June 24, 2017](#).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## **MAINTENANCE, ENGINEERING & CONSTRUCTION**

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active [PBCSD capital improvement projects](#).
11. Adopt [Resolution 17-16](#) authorizing construction contract for Lodge Area Sewer Improvement Project.
12. Adopt [Resolution 17-17](#) authorizing construction contract for P-3 Seal Rock Pump Station Improvement Project.
13. Receive [Carmel Area Wastewater District reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director Verbanec on July 27, 2017 CAWD Board meeting.
  - B. Assign Director Froke to attend CAWD Board of Directors meeting scheduled for Thursday, August 24, 2017 at 3945 Rio Rd., Carmel.

## **SOLID WASTE MANAGEMENT**

14. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on July 21, 2017](#).

## **LAW ENFORCEMENT**

15. Receive [Law Enforcement Program Status Report for quarter ending June, 2017](#).

## **GENERAL GOVERNMENT**

16. Receive [report on July 18, 2017 meeting of the Special Districts Association of Monterey County](#).
17. Receive [report on California Special Districts Association Leadership Academy Conference held on July 10-12, 2017](#).
18. Consider cancelling August 25<sup>th</sup> Board Meeting.

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcسد.org](http://www.pbcسد.org) 3 to 5 days before the Board meeting.*

## MISCELLANEOUS INFORMATION AND COMMUNICATIONS

19. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, August 24, 2017 at 9:00 a.m.** (*Director Froke representing PBCSD Board of Directors*).
- The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, September 22, 2017 at 9:30 a.m.** (*Director Laska representing PBCSD*).
- The next regular meeting of the **Reclamation Management Committee** will be held on **Thursday, November 9, 2017 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, October 17, 2017 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 24, 2017 at 4:00 p.m.** (*Director Froke representing PBCSD*).

### CLOSED SESSION

20. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

### ADJOURNMENT

21. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, August 25, 2017 or September 29, 2017 at 9:30 a.m.**

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsd.org](http://www.pbcsd.org) 3 to 5 days before the Board meeting.*