

PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

June 30, 2017
9:30 A.M.

CALL TO ORDER & ROLL CALL

Richard D. Verbanec, President ___ Peter B. McKee Vice-President ___
Jeffrey B. Froke, Ph.D. ___ Richard B. Gebhart ___ Leo M. Laska ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on May 26, 2017.
4. Receive [Statement of Receipts and Disbursements for May 2017](#).
5. Approve [Check Register for May 2017](#).

TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:

FY 2017-18 PBCSD FINAL BUDGET AND SERVICE FEES

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and [Final Budget for Fiscal Year 2017-18 \(7/1/17 through 6/30/18\)](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- A. Adopt *Resolution No. 17-07* approving FY 2017-18 service charges and special tax for:
- **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 3.7% for basic residential from \$23.13 per month to \$23.99 per month.
 - **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 8.0% for residential from \$17.60 per month to \$19.00 per month.
 - **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.
- B. Adopt *Resolution No. 17-08* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.
- C. Adopt *Resolution No. 17-09* approving Final Budget for FY 2017-18.
- D. Adopt *Resolution No. 17-10* approving positions, classifications and pay schedule for FY 2017-18.
- E. Adopt *Resolution No. 17-11* adopting the Appropriation Limit for FY 2017-18.
- F. Adopt *Resolution 17-12* modifying employer paid member contributions to CalPERS Retirement Plan.
- G. Adopt *Resolution No. 17-13* approving sewer connection fee for FY 2017-18.

END OF TIMED BUSINESS

FIRE DEPARTMENT

7. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.

MAINTENANCE, ENGINEERING & CONSTRUCTION

8. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
9. Receive status report regarding active [PBCSD capital improvement projects](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbczd.org 3 to 5 days before the Board meeting.

10. Adopt [Resolution 17-14](#) approving Project Assignment No. 33 to Master Agreement with E2 Engineering Consultants for engineering services required for Lodge Area Sewer Improvement Project.
11. [Reject sole bid and direct staff to negotiate with contractors for Lodge Area Sewer Improvement Project.](#)
12. Adopt [Resolution 17-15](#) approving agreement with Wallace Group for engineering services related to Undergrounding Overhead Utilities projects.
13. Approve [project to replace septic tank system at Cypress Point Golf Club maintenance yard.](#)
14. Receive [Carmel Area Wastewater District reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Laska on June 22, 2017 CAWD Board meeting.
 - B. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, July 27, 2017 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

15. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on June 23, 2017.](#)

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next meeting of the Board of Directors of the **Carmel Area**

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Wastewater District will be held on **Thursday, July 27, 2017 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).

- The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, July 21, 2017 at 9:30 a.m.** (*Director Laska representing PBCSD*).
- The next regular meeting of the **Reclamation Management Committee** will be held on **Friday, August 11, 2017 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, July 18, 2017 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 24, 2017 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

17. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

18. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 28, 2017 at 9:30 a.m.**

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