

PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

March 31, 2017
9:30 A.M.

CALL TO ORDER & ROLL CALL

Richard D. Verbanec, President ___ Peter B. McKee Vice-President ___
Jeffrey B. Froke, Ph.D. ___ Richard B. Gebhart ___ Leo M. Laska ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on February 24, 2017.
4. Receive [Statement of Receipts and Disbursements for February 2017](#).
5. Receive [Cash Basis Budget Report for February 2017](#).
6. Approve [Check Register for February 2017](#).
7. Receive reports and consider actions related to District long term capital and financial plans:
 - A. Approve annual update of PBCSD [Long-Term Capital Outlay Program](#).
 - B. Approve annual update of PBCSD [Long-Term Financial Plan](#).

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
9. Approve update of [Fire Defense Plan](#) and review summary of Pebble Beach fuel reduction projects.

MAINTENANCE, ENGINEERING & CONSTRUCTION

10. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
11. Receive status report regarding active [PBCSD capital improvement projects](#).
12. Authorize increase in [Phase II undergrounding project construction contract for additional work](#).
13. Receive [Carmel Area Wastewater District reports](#) and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Froke on March 23, 2017 CAWD Board meeting.
 - B. Assign Director McKee to attend CAWD Board of Directors meeting scheduled for Thursday, April 27, 2017 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

14. Receive [report regarding Monterey Regional Waste Management District \(MRWMD\) Board meeting held on March 24, 2017](#).

GENERAL GOVERNMENT

15. Adopt [Resolution 17-02](#) approving update of District Injury and Illness Prevention Plan.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving [miscellaneous](#) written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

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- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of the Board of Directors of the **Carmel Area Wastewater District** will be held on **Thursday, April 27, 2017 at 9:00 a.m.** (*Director McKee representing PBCSD Board of Directors*).
 - The next regular meeting of the Board of Directors of the **Monterey Regional Waste Management District** will be held on **Friday, April 21, 2017 at 9:30 a.m.** (*Director Laska representing PBCSD*).
 - The next regular meeting of the **Reclamation Management Committee** will be held on **Friday, May 12, 2017 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of the **Special Districts Association of Monterey County** will be held on **Tuesday, April 18, 2017 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of the **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 25, 2017 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

17. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

18. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, April 28, 2017 at 9:30 a.m.**

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