

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
Regular Meeting of October 28, 2016  
MINUTES**

**CALL TO ORDER**

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the District Boardroom on October 28, 2016. Board President Richard B. Gebhart called the meeting to order at 9:30 a.m.

**ROLL CALL**

**Present:** Directors Richard B. Gebhart, Jeffrey B. Froke, Leo M. Laska, Peter B. McKee and Richard D. Verbanec

**Absent:** None

**Others Present**

Mike Niccum, General Manager

Suha Kilic, Deputy General Manager/CFO

Rob Wellington, Legal Counsel

Nick Becker, Principal Engineer

Brennan Blue, Unit Chief, CAL FIRE San Benito-Monterey Unit (CAL FIRE)

Mark Edria, Assistant Fire Chief, CAL FIRE

Buddy Bloxham, Operations Battalion Chief, CAL FIRE

Mark Mancini, Fire Protection and Planning Chief, CAL FIRE

Robert Siegfried, Board Director, Carmel Area Wastewater District (CAWD)

Barbara Buikema, General Manager, CAWD

Kamlesh Parikh, Board President, Del Monte Forest Property Owners (DMFPO)

Bart Bruno, Board Director, DMFPO

Jerry Verhasselt, Member, Open Space Advisory Committee

Vinod Badani, E2 Consulting Engineers

Laura Dadiw, Board Clerk

**APPEARANCES AND ORDER OF BUSINESS AND ANNOUNCEMENTS**

There were no requested changes to the agenda.

**MINUTES AND FINANCIAL MATTERS**

**MOTION 16-10-01**

**Moved by Director McKee, seconded by Director Verbanec, and unanimously carried to approve, as presented, the minutes of the regular board meeting held September 30, 2016.**

### **Statement of Receipts and Disbursements**

The Board received and reviewed the *Statement of Receipts and Disbursements* for September 2016. Mr. Kilic summarized the report and responded to questions.

### **Cash Basis Budget Report**

The Board received and reviewed the *Cash Basis Budget Report* for September 2016.

### **Check Register**

The Board received and reviewed the *Check Register* for September 2016.

### **MOTION 16-10-02**

**Moved by Director Verbanec, seconded by Director Laska, and unanimously carried to approve the *Check Register* for September 2016.**

### **FIRE DEPARTMENT**

#### **Fire Chief's Monthly Report**

The Board received and reviewed the *Monthly Fire Department Activity Report* for September 15, 2016 – October 14, 2016. The report now includes a year-to-date Resource Activity Report that gives a snapshot of responses by all the units in the battalion made up of Cypress, Pebble Beach and Carmel Hill Districts. Battalion Chief Bloxham responded to questions regarding the two water rescues performed during the period. Paid call firefighters (PCF) received live fire training at the Presidio of Monterey. Chief Mancini reported that the annual Zombie Run is scheduled for October 29 with a full contingent of 350 entrants. The goats left on October 25 after an additional 6 weeks for a total of 12 weeks treating 125 acres for a total cost of \$50,200. The cost is within the amount budgeted for fire defense projects. The defensible space program is currently on hold due to weather.

#### **Fire Department Operations and Prevention Battalion Chiefs Truck Purchases**

The Board received and reviewed the *Fire Department Report and Resolution 16-23* regarding acquisition of vehicles. Chief Mancini responded to questions.

### **MOTION 16-10-03**

**Moved by Director Laska, seconded by Director Froke, and unanimously carried to adopt *Resolution 16-23*: 1) authorizing purchase of two replacement vehicles for the Fire Department (for EMS Battalion Chief and Prevention Fire Captain) for a total price not to exceed \$70,729.24 including sales tax, delivery, and installation of equipment and accessories, and, 2) declaring both replaced vehicles as surplus and authorize their disposal according to District policies.**

### **Purchase of Portable Radios for Firefighters**

The Board received and reviewed the *Fire Department Report* regarding purchase of portable radios. Chief Bloxham noted that an attempt to obtain radios by grant was unsuccessful. The proposed radios are the same used battalion-wide. The radios being replaced will be used for special events and non-emergency purposes, and the radios now being used for special events have exceeded useful life and will be disposed of as electronic waste.

### **MOTION 16-10-04**

**Moved by Director Verbanec, seconded by Director McKee, and unanimously carried to authorize the purchase of portable radios and accessories for firefighters in the amount of \$55,000.**

### **MAINTENANCE, ENGINEERING, AND CONSTRUCTION**

#### **Wastewater Collection, Treatment and Disposal System**

The Board received and reviewed the *Engineering Report of Utilities Operations and Maintenance* for September 22 – October 19, 2016 prepared by Principal Engineer Becker. Currently, Forest Lake Reservoir water storage is at 29% of capacity. There was a minor sanitary system overflow off Del Ciervo Road caused by root intrusion that was promptly mitigated. Construction has begun on the permanent dry weather diversion facility at the Fourth Fairway of Pebble Beach Golf Links; the 300' well at MPCC Dunes Fairway 9 is running 12 hours on and 12 hours off; and installation of the new 560' well near the MPCC Maintenance Yard/Dunes Fairway 8 will undergo a startup commissioning period next week with the contractor, then will be left off line until next irrigation season. Maintenance staff is gearing up for inclement weather.

#### **PBCSD Capital Improvement Projects**

The Board received and reviewed the *Engineering Report* on the status of *Capital Improvement Program* projects. AT&T has plans to finalize the Undergrounding Overhead Utilities Project Phase I by the end of the year; Mr. Becker provided slides of Phase IIA/IIB of the project. Mr. Becker also provided time lapse video of the Holman Highway 68/Highway 1 Roundabout Project construction via the live camera feed accessible on the [tamcmonterey.org](http://tamcmonterey.org) website. Director Gebhart reported that traffic exiting the Professional Center merging southbound onto Highway 68 is blocking northbound traffic backing it up to Highway 1. Mr. Becker will share Director Gebhart's information at the next roundabout meeting. Slides were also provided of the CAWD treatment plant capital improvement project.

### **Reclamation Project General Permit Update**

The Board received and reviewed the *Engineering Report* on District activity throughout the past decade to consolidate the five Water Recycling Requirement Orders that are individually held by each irrigation user into one single General Permit administered by PBCSD to be issued by the State Water Resources Control Board. Mr. Niccum recognized Assistant Engineer Ferron for his diligent work on permit consolidation.

### **CAWD Board Meeting**

Director McKee attended the CAWD board meeting held October 27, 2016. Interaction with the auditor in the development of the audit was discussed. Potential regulation determining the responsibility of maintenance of sewer laterals between dwellings and the CAWD main line was also discussed. The power rates charged to CAWD by PG&E are independent of the time of day power is used.

## **SOLID WASTE MANAGEMENT**

### **Monterey Regional Waste Management District Board Meeting**

The Board received a *Memorandum* on the highlights of the meeting of the Monterey Regional Waste Management District held on October 21, 2016. Director Laska added to the report that a fire occurred in the landfill gas generator building over the weekend damaging two of the four generators with one seriously damaged and needing replacement. Mr. Niccum has been representing the Technical Advisory Committee in lease negotiations with GreenWaste Recovery, Inc. for occupancy of the new truck yard and maintenance facilities located at the landfill site. The lease agreement is expected to be finalized in November.

## **LAW ENFORCEMENT**

### **Traffic Enforcement Status Report**

The Board received and reviewed the *Deputy General Manager's Report* regarding the Supplemental Traffic Enforcement Program status for quarter ending September 30, 2016. Mr. Kilic reported the Concours d'Elegance went smoothly. Enforcement was focused on Crespi Lane in response to various resident complaints. On Sunday, September 25, a CHP public safety officer conducted an Age Well Drive Smart safety program with 35 Pebble Beach residents receiving certificates. An article on bicycle safety is included in the latest PBCSD newsletter. Director Gebhart suggested CHP reach out to bicycle rental shops with safety information. The CHP continues to assist PBC with special events.

### **DMFPO Traffic and Safety Committee Meeting**

The Board received the October 25, 2016 DMFPO Traffic and Safety Committee meeting packet including the Sheriff's Office presentation of crime statistics through the third quarter of 2016. Director Froke reported that tourism and the attendant issues such as parking space needs will be a continued committee item of discussion. PBC staff will be in contact with tour bus drivers in an attempt to control gate of entry, speed, and littering by passengers. Former Monterey County CHP Captain William Perlstein was introduced as the Chief of Security for PBC replacing Don Tkachenko who has moved to a new position. Mr. Bart Bruno, DMFPO Board and Traffic and Safety Committee member, noted that there was concern by a resident on Ortega Road regarding the amount and speed of traffic anticipated as a result of the PBC inclusionary housing project.

### **GENERAL GOVERNMENT**

#### **California Special Districts Association of Monterey County**

The Board received and reviewed the *General Manager Report on the Special Districts Association of Monterey County (SDA)* meeting held October 18, 2016, attended by Director Verbanec. The Sheriff's Office does not have representation on the regional gang task force; however, directs deputies to target gang issues as the need arises. All officers were reelected for another term with Director Verbanec remaining Secretary/Treasurer. Mr. Niccum noted that PBCSD is due for a municipal services review performed by the Local Agency Formation Commission of Monterey County every ten years; a draft of the review is anticipated to be received by the end of the year.

#### **PBCSD Safety Committee Meeting**

The Board received and reviewed the minutes of the October 19, 2016 Safety Committee meeting prepared by Engineer and Safety Officer, Nick Becker.

### **MISCELLANEOUS INFORMATION AND COMMUNICATIONS**

#### **Oral reports from General Manager**

General Manager Niccum reported that the annual general manager and legal counsel performance evaluations will be conducted at the next board meeting; Mr. Niccum will develop a list of goals and achievements in preparation. The District newsletter is distributed and appears to be well received. Mr. Niccum attended a climate summit conference at Cal State University Monterey Bay where an encouraging keynote speaker felt that by changing the management of livestock on grasslands there was potential to remove carbon from the atmosphere and have a significant positive impact on climate change. Ethics training is available on the State Fair Political Practices Commission website.

**Questions from Directors or staff seeking clarification of matters within the purview of the District**

There were no questions from directors or staff.

**Oral reports or announcements from Board President, Directors or staff**

Director Froke reported that he has been appointed by the Bureau of Land Management to the Resource Advisory Council for California overseeing grazing practices, leases, campsite rates, and forestry practices. He is chairman of the Butte Fire Restoration Committee.

**CLOSED SESSION**

It was determined that a closed session of the Board was not required.

**ADJOURNMENT**

There being no further business a motion was made to adjourn at 11:05 a.m.

**MOTION 16-10-05**

**M/S/C (unanimous) to adjourn to a regular Board meeting to be held on Friday, December 9, 2016 at 9:30 a.m. in the District Board Room at 3101 Forest Lake Road.**



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**Mike Niccum, Board Secretary**