

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Regular Meeting of August 28, 2015
MINUTES**

CALL TO ORDER

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the District Boardroom on August 28, 2015. Board President Richard B. Gebhart called the meeting to order at 9:30 a.m.

ROLL CALL

Present: Directors Jeffrey B. Froke, Richard B. Gebhart, Leo M. Laska, and Richard D. Verbanec

Absent: Director Peter B. McKee

Others Present

Mike Niccum, General Manager

Suha Kilic, Deputy General Manager/CFO

Rob Wellington, Legal Counsel

Nick Becker, Principal Engineer

Brennan Blue, Unit Chief, CAL FIRE San Benito-Monterey Unit (CAL FIRE)

Mark Edria, Assistant Fire Chief, CAL FIRE

Robin Hamelin, Fire Protection and Planning Chief, CAL FIRE

Michael Rachel, Board Director, Carmel Area Wastewater District (CAWD)

Barbara Buikema, General Manager, CAWD

Bob Hutchison, Board Director, Del Monte Forest Property Owners (DMFPO)

Jerry Verhasselt, President, Open Space Advisory Committee

Hampton Stewart, Pebble Beach resident

Vinod Badani, E2 Consulting Engineers

Dawn Mathes, Environmental & Governmental Affairs Director, Pebble Beach Co. (PBC)

Emily Finn, Director of Business Development, Green Waste Recovery, (GWR)

Jim Moresco, GWR

Robert Hilton, HF&H Consultants, LLC

Laura Dadiw, Board Clerk

APPEARANCES AND ORDER OF BUSINESS

The board concurred to move item 18 to follow item 11.

MINUTES

MOTION 15-08-01

Moved by Director Froke, seconded by Director Verbanec, and unanimously carried to approve the minutes of the regular board meeting held July 31, 2015.

MOTION 15-08-02

Moved by Director Gebhart, seconded by Director Laska, and unanimously carried to approve the minutes of the special board meeting and fire protection field trip held August 17, 2015.

FINANCIAL MATTERS

Statement of Receipts and Disbursements

The Board received and reviewed the *Statement of Receipts and Disbursements* for July 2015. There were no questions.

Cash Basis Budget Report

The Board received and reviewed the *Cash Basis Budget Report* for July 2015.

Check Register

The Board received and reviewed the *Check Register* for July 2015.

MOTION 15-08-03

Moved by Director Verbanec, seconded by Director Froke, and unanimously carried to approve the *Check Register* for July 2015.

Monterey County Treasurer's Investment Report

The Board received and reviewed the Monterey County Treasurer's Investment Report for quarter ending June 30, 2015, and reviewed revisions to the County Investment Policy submitted by the Treasurer and approved by the County Board of Supervisors. Mr. Kilic reported the Treasurer's portfolio yield for the quarter was 0.72%, a 15 basis point improvement from last quarter. For comparison, the State Local Agency Investment Fund yield was 0.27% and the 2-year Treasury bill yield approximately 0.65%. Mr. Kilic answered questions from the Board.

FIRE DEPARTMENT

Fire Chief's Monthly Report

The Board received and reviewed the *Monthly Fire Department Activity Report* for July 15, 2015 – August 14, 2015. Assistant Fire Chief Edria gave an overview of activities for the period. Mr. Niccum reported receiving positive feedback from Pebble Beach Company and Concours D'elegance coordinators on inspections performed by CAL FIRE.

Zombie Race and Emergency Preparedness Fair

The event is scheduled for October 17, 2015. Volunteers are needed to assist with tables and other duties. Sandi Verbanec contributed the design of the event invitation postcards. Mr. Niccum expressed gratitude to Pebble Beach Company for its support of the event.

Fire Prevention Captain Vehicle Purchase

The Board received and reviewed the *Staff Report* prepared by Chief Edria regarding purchase of a new vehicle for use by Captain Valdez. The current vehicle, a 2007 Dodge Durango, would then be used by defensible space inspectors.

MOTION 15-08-04

Moved by Director Laska, seconded by Director Verbanec, and unanimously carried, to authorize the purchase of a replacement vehicle (2016 Ford Explorer Interceptor) for the Fire Protection and Planning Captain (P4626) from Folsom Lake Ford, using State Contract pricing, in the amount of \$31,501.95 inclusive of tax and license fees.

SOLID WASTE MANAGEMENT

Solid Waste, Recycling and Organics Collection Services Rate Modifications

The Board received and reviewed the *Deputy General Manager's Report*. Mr. Rob Hilton, HF&H Consultants, LLC addressed the board regarding revision of two-way (pickup from and return to property) residential collection rates and clarification of other items in the Solid Waste, Recycling and Organics Collection Services Agreement. Mr. Niccum thanked Mr. Moresco and Ms. Finn of GWR for the smooth transition to their services as of July 1st.

MOTION 15-08-05

Moved by Director Verbanec, seconded by Director Laska, and unanimously carried, to 1) approve the revised Exhibit G-3 of solid waste agreement which reduces the two-way residential collection rates and clarifies the rates for certain other services, and 2) authorize the General Manager to pay up to \$40,000 to franchise holder, GreenWaste Recovery Inc. in FY 2015-16 from Solid Waste Franchise revenue.

MAINTENANCE, ENGINEERING, AND CONSTRUCTION

Wastewater Collection, Treatment and Disposal System

The Board received and reviewed the *Engineering Report of Utilities Operations and Maintenance* for July 27, 2015 to August 20, 2015 prepared by Principal Engineer Becker. Forest Lake Reservoir current water storage level is 30 million gallons or 26% of capacity. Micro filtered only water with a higher salt content is being used for golf course irrigation to help boost treatment plant output. The Dunes Course renovation has begun irrigating new greens and fairways.

PBCSD Capital Improvement Projects

The Board received and reviewed the *Engineering Report* on the status of *Capital Improvement Program* projects. Mr. Becker provided a schematic of the CAWD

Treatment Plant Rehabilitation Project area of current construction focus. Ms. Buikema thanked Mr. Becker for his assistance communicating with PG&E regarding the project.

Wastewater Reclamation Management Committee Report

The Board received and reviewed the *Engineering Report* regarding the Reclamation Management Committee meeting held on August 14, 2015, and Mr. Becker gave highlights. Mr. Niccum noted that the 2015 Reclamation Facilities Inspection Report prepared by Joe Reichenberger included a review of the capital improvements proposed by CAWD, fully supporting all the improvements with only a few minor comments made.

Development of Well Water Production

The Board received and reviewed the *Engineering Report* regarding an increase in the Reclamation Project budget for development of well water production.

MOTION 15-08-06

Moved by Director Verbanec, seconded by Director Laska, and carried, with Director Froke abstaining and recusing himself, to authorize an increase in the Reclamation Budget by \$50,000 to further the development of well water production and authorize the General Manager to procure consulting & contractor services; along with materials and equipment for a total project amount not to exceed \$50,000.

CAWD Board Meeting

Director Laska attended the CAWD board meeting held August 27, 2015. A resolution was passed to enter into a contract with H2O Innovations to evaluate the feasibility of increasing the Reverse Osmosis recovery above the existing 75% range.

SOLID WASTE MANAGEMENT

Monterey Regional Waste Management District Board Meeting

Director Laska provided a *Memorandum* on the highlights of the meeting of the Monterey Regional Waste Management District (MRWMD) held on August 21, 2015.

GENERAL GOVERNMENT

PBCSD Newsletter Article Topics

The Board received and reviewed the *Deputy General Manager Report* regarding input on proposed articles for the District's Fall/Winter newsletter. Director Froke requested an article in a future issue on the Fire-safe Garden, perhaps tying it with the Fire Department Defensible Space Program Update article.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

Oral reports from General Manager

A flyer was included for the 2015 Household Hazardous Waste Collection Day scheduled for Saturday, September 26th; the Board thanked Deputy General Manager

Kilic for continually arranging well-planned events.

A California American Water flyer included in the packet gives a nice mention of the PBCSD Pharmaceutical Disposal Program.

Also included in the agenda packet is the letter sent on behalf of the Board expressing opposition to the SB239 Hertzberg bill that requires approval of LAFCO, as well as the recognized employee organization, for agreements between public agencies to provide fire protection services outside current service areas.

Mr. Niccum reported that no election will be necessary this year; all three incumbents whose terms were set to expire this year have re-committed for four more years: Directors Verbanec, Gebhart and Laska.

The annual PBCSD employee appreciation picnic is scheduled for Friday, September 4th at Indian Village. A seminar on crime prevention hosted by DMFPO is scheduled for Sunday, September 13th with representatives from the Sheriff's Office, CHP, and Pebble Beach Company Security on hand to answer questions.

Questions from Directors or staff seeking clarification of matters within the purview of the District

There were no questions of clarification.

Oral reports or announcements from Board President, Directors or staff

There were no reports or announcements from directors or staff.

CLOSED SESSION

It was determined that a closed session of the Board was not required.

ADJOURNMENT

There being no further business a motion was made to adjourn at 10:57 a.m.

MOTION 15-08-07

M/S/C (unanimous) to adjourn to a regular Board meeting to be held on Friday, September 25, 2015 at 9:30 a.m. in the District Board Room at 3101 Forest Lake Road.

Mike Niccum, Board Secretary